



CENTRAL VALLEY SCHOOL DISTRICT  
BOARD OF EDUCATION  
SPECIAL MEETING  
THURSDAY, DECEMBER 7, 2023 – 6:00 PM  
CENTRAL VALLEY HIGH SCHOOL CAFETERIA

## General Business/Re-Organizational Mtg.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL

\_\_\_\_\_ Mr. Ambrose  
\_\_\_\_\_ Mr. Antoline  
\_\_\_\_\_ Ms. Belcastro  
\_\_\_\_\_ Mr. Bloom  
\_\_\_\_\_ Mrs. Decenzo

\_\_\_\_\_ Mr. McDonald  
\_\_\_\_\_ Mr. Mowad  
\_\_\_\_\_ Mr. O'Neill  
\_\_\_\_\_ Mr. Ross

III. PUBLIC COMMENTS ON AGENDA ITEMS

IV. ORGANIZATIONAL ITEMS (Policy No. 05)

**Officers**

Election of officers shall be by a majority of those present and voting. Where no such majority is achieved on the first ballot, a second ballot shall be cast for the two candidates who received the greatest number of votes.

A. Election of Temporary President.

**Action required:**

Motion by

Motion:

Seconded by

**B. Election of Board President.**

**Action required:**

Motion by                      Seconded by  
Motion:

*The newly elected President now presides over the meeting and asks for nominations for Vice-President.*

**C. Election of Vice-President.**

**Action required:**

Motion by                      Seconded by  
Motion:

D. To approve the 2023 Mail Election Ballots for the Beaver Valley Joint School Board, the Beaver Valley Joint School Committee and Beaver County Career and Technology Center Joint School Board.

**Action required:**

Motion by                      Seconded by  
Motion:

***There are no longer Committee Chairs, therefore the President reads all the Agenda Items***

**IV. PUBLIC COMMENTS ON AGENDA ITEMS**

**V. AGENDA ITEMS**

**A. BOARD/POLICY ITEMS**

1. To adopt a calendar setting the day, place and time for School Board meetings, both Work and Voting Sessions, as shown on **Attachment A**.
2. To designate the Beaver County Times as the newspaper of general circulation for legal advertisement.
3. To approve \_\_\_\_\_ as Board Treasurer December 7, 2023 – June 30, 2024.
4. To approve the revised Policy 827 – Conflict of Interest. **Attachment B**

**Action required on items 1-4:**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Motion: \_\_\_\_\_

**B. BUSINESS ITEMS**

1. The following bills and reports are submitted for approval:
  - a. PAY BILLS --
    1. Confirm the November 2023 General Fund Payments in the amount of \$1,146,609.21. **Attachment C**
    2. Confirm the November 2023 Cafeteria Fund Payments in the amount of \$93,507.46. **Attachment D**
    3. Confirm the November 2023 Construction Fund Payments in the amount of \$338,667.37. **Attachment E**

**Action required on item 1:**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Motion: \_\_\_\_\_

**C. TECHNOLOGY**

1. To approve a five (5) year contract with Questeq to provide technology support to the Central Valley School District, pending review by solicitor. **Attachment F**

**Action required on item 1:**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Motion: \_\_\_\_\_

**D. BUILDING AND GROUNDS**

1. To approve/confirm the following Building Usage requests:

<b>Building</b>	<b>Organization</b>	<b>Date</b>	<b>Purpose</b>
CG Cafeteria	CV Wicked Warriors	12/7/2023	Fundraiser
HS Auditorium & Chorus Room	TL Band and Chorus	1/10 & 1/11, 5/22 & 5/23/2024	Rehearsals and Concerts

**Action required on item 1:**

Motion by                      Second by  
 Motion:

**E. PERSONNEL**

1. To approve the retirement of Rodney Davis, custodian, effective December 22, 2023.

**Attachment G**

2. To approve the resignation of George Povelitis, custodian, effective December 15, 2023.

**Attachment H**

3. To approve Shannon Tress as a cafeteria general worker (2.75 hrs.) at a rate of \$12.50/hr. in accordance with the CVESP Agreement, pending receipt, review, and acceptance of all clearances, effective December 4, 2023.

4. To approve a three (3) year contract for Diane Mateer, Registered Nurse, effective January 3, 2024 at a starting salary of \$36,000 pending receipt, review, and acceptance of all clearances.

5. To approve Linda Hapach as a paraprofessional at a rate of \$13.50/hr. in accordance with the CVESP Agreement, pending receipt, review, and acceptance of all clearances, effective December 7, 2023.

6. To approve the retirement of John Maly, Business Manager, effective December 31, 2023.

**Attachment I**

7. To approve Liz Walker as an Athletic Trainer, Step 1, Master's Degree, in accordance with the CEA Agreement, effective December 8, 2023 pending receipt, review and acceptance of all clearances.

**Action required on items 1-7:**

Motion by                      Second by  
 Motion:

**F. FINANCE ITEMS**

1. To approve to extend the lease agreement with Canon Solutions America to provide copy machines for the District, pending approval by the solicitor. **Attachment J**
2. To approve Resolution 2024-03 authorizing proposed preliminary budget display and advertising. **Attachment K**

**Action required on items 1 & 2:**

Motion by                      Second by  
Motion:

**F. PUBLIC COMMENTS**

**G. SUPERINTENDENT'S ITEMS/COMMENTS**

**H. BOARD MEMBERS' COMMENTS**

**I. ADJOURNMENT**

1. To adjourn the meeting.

**Action required on item 1:**

Motion by                      Second by  
Motion:



Central Valley School District  
Board of Education  
2024  
Meeting Schedule

- Meetings will be held at the Central Valley High School Cafeteria.
- Voting Sessions will be held the third Thursday of each month\*.
- Work Sessions will be held on the Wednesday of the preceding week of the voting session\*.
- Standing committee meetings may occur at 6:00 p.m. prior to all Work and Voting Sessions.

\*Except where noted below

<b>Work Session Date</b>	<b>Voting Session Date</b>	<b>Meeting Time</b>
Wednesday, January 10	Thursday, January 18	7:00 p.m.
Wednesday, February 14	Thursday, February 22	7:00 p.m.
Wednesday, March 13	Thursday, March 21	7:00 p.m.
Wednesday, April 10	Thursday, April 18	7:00 p.m.
Wednesday, May 8	Thursday, May 16	7:00 p.m.
Wednesday, June 12	Thursday, June 20	7:00 p.m.
Wednesday, July 10*		7:00 p.m.
Wednesday, August 14	Thursday, August 22	7:00 p.m.
Wednesday, September 11	Thursday, September 19	7:00 p.m.
Wednesday, October 9	Thursday, October 17	7:00 p.m.
Wednesday, November 13	Thursday, November 21	7:00 p.m.
Thursday, December 5 (General Business/Reorganization)		6:00 p.m.

\*Combined Work/Voting Session



## ATTACHMENT B

Book	Policy Manual
Section	800 Operations
Title	Conflict of Interest
Code	827
Status	Review
Adopted	March 16, 2017

### **Purpose**

This policy shall affirm standards of conduct established to ensure that Board members and employees avoid potential and actual conflicts of interest, as well as the perception of a conflict of interest.

### **Definitions**

**Confidential information** shall mean information not obtainable from reviewing a public document or from making inquiry to a publicly available source of information.[1]

**Conflict or Conflict of interest** shall mean use by a Board member or district employee of the authority of his/her office or employment, or any confidential information received through his/her holding public office or employment, for the private pecuniary benefit of him/herself, a member of his/her immediate family or a business with which s/he or a member of his/her immediate family is associated. The term does not include an action having a de minimis economic impact, or which affects to the same degree a class consisting of the general public or a subclass consisting of an industry, occupation or other group which includes the Board member or district employee, a member of his/her immediate family or a business with which s/he or a member of his/her immediate family is associated. [1]

**De minimis economic impact** shall mean an economic consequence which has an insignificant effect. [1]

**Financial interest** shall mean any financial interest in a legal entity engaged in business for profit which comprises more than five percent (5%) of the equity of the business or more than five percent (5%) of the assets of the economic interest in indebtedness.[1]

**Honorarium** shall mean payment made in recognition of published works, appearances, speeches and presentations, and which is not intended as consideration for the value of such services which are nonpublic occupational or professional in nature. The term does not include tokens presented or provided which are of de minimis economic impact.[1]

**Immediate family** shall mean a parent, parent-in-law, spouse, child, spouse of a child, brother, brother-in-law, sister, sister-in-law, or the domestic partner of a parent, child, brother or sister.[1]

**Business partner** shall mean a person who, along with another person, plays a significant role in owning, managing, or creating a company in which both individuals have a financial interest in the company.

### **Delegation of Responsibility**

Each employee and Board member shall be responsible to maintain standards of conduct that avoid conflicts of interest. The Board prohibits members of the Board and district employees from engaging in conduct that constitutes a conflict of interest as outlined in this policy.

### **Guidelines**

All Board members and employees shall be provided with a copy of this policy and acknowledge in writing that they have been made aware of it. Additional training shall be provided to designated individuals.

### **Disclosure of Financial Interests**

No Board member shall be allowed to take the oath of office or enter or continue upon his/her duties, nor shall s/he receive compensation from public funds, unless s/he has filed a statement of financial interests as required by law.[2]

The district solicitor and designated district employees shall file a statement of financial interests as required by law and regulations.[3][4]

### **Standards of Conduct**

The district maintains the following standards of conduct covering conflicts of interest and governing the actions of its employees and Board members engaged in the selection, award and administration of contracts.[5]

No employee or Board member may participate in the selection, award or administration of a contract supported by a federal award if s/he has a real or apparent conflict of interest as defined above, as well as any other circumstance in which the employee, Board member, any member of his/her immediate family, his/her business partner, or an organization which employs or is about to employ any of them, has a financial or other interest in or a tangible personal benefit from a firm considered for a contract. [5]

The district shall not enter into any contract with a Board member or employee, or his/her spouse or child, or any business in which the person or his/her spouse or child is associated valued at \$500 or more, nor in which the person or spouse or child or business with which associated is a subcontractor unless the Board has determined it is in the best interests of the district to do so, and the contract has been awarded through an open and public process, including prior public notice and subsequent public disclosure of all proposals considered and contracts awarded. In such a case, the Board member or employee shall not have any supervisory or overall responsibility for the implementation or administration of the contract.[1]

When advertised formal bidding is not required or used, an open and public process shall include at a minimum:

1. Public notice of the intent to contract for goods or services;
2. A reasonable amount of time for potential contractors to consider whether to offer quotes; and
3. Post-award public disclosure of who made bids or quotes and who was chosen.

Any Board member or employee who in the discharge of his/her official duties would be required to vote on a matter that would result in a conflict of interest shall abstain from voting and, prior to the vote being taken, publicly announce and disclose the nature of his/her interest as a public record.[1]

No public official or public employee shall accept an honorarium.[1]

Board members and employees may neither solicit nor accept gratuities, favors or anything of monetary value from contractors or parties to subcontracts, unless the gift is an unsolicited item of nominal value. Gifts of a nominal value may be accepted in accordance with Board policy.[5][6]

### **Improper Influence**

No person shall offer or give to a Board member, employee or nominee or candidate for the Board, or a member of his/her immediate family or a business with which s/he is associated, anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment based on



the offeror's or donor's understanding that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[1]

No Board member, employee or nominee or candidate for the Board shall solicit or accept anything of monetary value, including a gift, loan, political contribution, reward or promise of future employment, based on any understanding of that Board member, employee or nominee or candidate that the vote, official action or judgment of the Board member, employee or nominee or candidate for the Board would be influenced thereby.[1]

### Organizational Conflicts

Organizational conflicts of interest may exist when due to the district's relationship with a subsidiary, affiliated or parent organization that is a candidate for award of a contract in connection with federally funded activities, the district may be unable or appear to be unable to be impartial in conducting a procurement action involving a related organization.[5]

In the event of a potential organizational conflict, the potential conflict shall be reviewed by the Superintendent or designee to determine whether it is likely that the district would be unable or appear to be unable to be impartial in making the award. If such a likelihood exists, this shall not disqualify the related organization; however, the following measures shall be applied:

1. The organizational relationship shall be disclosed as part of any notices to potential contractors;
2. Any district employees or officials directly involved in the activities of the related organization are excluded from the selection and award process;
3. A competitive bid, quote or other basis of valuation is considered; and
4. The Board has determined that contracting with the related organization is in the best interests of the program involved.

### Reporting

Any perceived conflict of interest that is detected or suspected by any employee or third party shall be reported to the Superintendent. If the Superintendent is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Board President.

Any perceived conflict of interest of a Board member that is detected or suspected by any employee or third party shall be reported to the Board President. If the Board President is the subject of the perceived conflict of interest, the employee or third party shall report the incident to the Superintendent, who shall report the incident to the solicitor.

No reprisals or retaliation shall occur as a result of good faith reports of conflicts of interest.

The Superintendent or designee shall report in writing to the federal awarding agency or pass-through entity any potential conflict of interest related to a federal award, in accordance with federal awarding agency policy.

### Investigation

Investigations based on reports of perceived violations of this policy shall comply with state and federal laws and regulations. No person sharing in the potential conflict of interest being investigated shall be involved in conducting the investigation or reviewing its results.

In the event an investigation determines that a violation of this policy has occurred, the violation shall be reported to the federal awarding agency in accordance with that agency's policies.

### Disciplinary Actions

If an investigation results in a finding that the complaint is factual and constitutes a violation of this policy, the district shall take prompt, corrective action to ensure that such conduct ceases and will not recur. District staff shall document the corrective action taken and, when not prohibited by law, inform the complainant.

Violations of this policy may result in disciplinary action up to and including discharge, fines and possible imprisonment. Disciplinary actions shall be consistent with Board policies, procedures, applicable collective bargaining agreements and state and federal laws.[7]

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Legal

1. 65 Pa. C.S.A. 1101 et seq

2. Pol. 004

3. 51 PA Code 15.2

4. 65 Pa. C.S.A. 1104

5. 2 CFR 200.318

6. Pol. 322

7. Pol. 317

Pol. 011

Pol. 319

Pol. 609

Pol. 702

**FUND ACCOUNTING PAYMENT SUMMARY**

**ATTACHMENT C**

Bank Account: MA - MAX Payment Dates: 11/01/2023 - 11/30/2023

Payment Categories: Regular Checks  
Sort: Vendor Name

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000041646	11/16/2023	21ST CENTURY CYBER CHARTER SCHOOL	DEC 1-REG		1,093.68
0000041647	11/16/2023	4IMPRINT	STAFF APPREC PHONE STANDS		1,001.34
0000041648	11/16/2023	ABBEY CARPET AND FLOOR	INSTALL TILE IN 2-ELEVATORS		1,386.00
0000041649	11/16/2023	ADVANTAGE SPORT & FITNESS INC	HIGHMARK GRANT WEIGHT RM EQUIP	HIGHMARK GRANT WGT RM LIFTS	14,897.00
0000041607	11/09/2023	ALAM'S HOME & HARDWARE	OCT HS	OCT MS	550.05
0000041703	11/20/2023	ALLEGHENY INTERMEDIATE UNIT	OCT INTERPRET SVCS MIA	HEARING SVCS MIA	11,274.98
0000041608	11/09/2023	AMERICAN OUTDOOR POWER EQUIPMENT	REPAIR BIG LEAF VAC CARBURETOR	SNOW BLOWER MAINT/REPAIR	633.57
0000041704	11/20/2023	AMY ABRAMS	SWPBIS REIMB REWARDS AMZ		192.76
0000041650	11/16/2023	AOT INC	OCT ELEM	OCT MS/HS	16,413.41
0000041559	11/02/2023	APPLIED PEST MANAGEMENT	TL WEED CONTROL	HS	1,091.00
0000041560	11/02/2023	AQUA FILTER FRESH INC	HS NURSE OFFICE	MS NURSE	208.50
0000041651	11/16/2023	ASCD	DR PERRY BASIC MSHIP APR 24-25		59.00
0000041609	11/09/2023	AT&T	MS LONG DISTANCE		49.07
0000041610	11/09/2023	BADEN ACADEMY CHARTER SCHOOL	OCT 31-REG/5-SE		41,197.16
0000041705	11/20/2023	BEAVER COUNTY ACADEMIC GAMES LEAGUE	PROPAGANDA TOURN 28-PLAYERS		98.00
0000041561	11/02/2023	BETH LAMIRANDE	REIMB BLS INSTR ONLINE BOOK		42.40
0000041562	11/02/2023	BETHANN POHL	REIMB GIFTCARDS/PAPER PMKN CONTEST		216.19
0000041611	11/09/2023	BICKERSTAFF LAWN SERVICE	REMOVE LOCUST TREE MS FB FLD		1,700.00
0000041706	11/20/2023	BOROUGH OF MONACA	SECURITY FB GAME 10/27		634.56
0000041652	11/16/2023	BRENDA STOYER	REIMB MICROWAVE NURSE OFFICE		62.54
0000041653	11/16/2023	BRIAN DIBIAGIO	STICKS WPIAL FB GAME 11/3		200.00

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card

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Bank Account: MA - MAX    Payment Dates: 11/01/2023 - 11/30/2023

Payment Categories: Regular Checks  
Sort: Vendor Name

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000041563	11/02/2023	BRIAN DOLPH	REIMB SCH WATCH DINNER VISIT		80.81
0000041654	11/16/2023	BRIGHTON MUSIC CENTER	TROMBONE MOUTHPIECE		66.40
0000041655	11/16/2023	BRODHEAD LANDSCAPE SUPPLY	LIMESTONE FOR BATTING CAGE		114.00
0000041656	11/16/2023	BRODHEAD MINI STORAGE	NOV FEE		125.21
0000041612	11/09/2023	BSN SPORTS LLC	BOYS SOCCER SHORTS/UNIFORMS		352.34
0000041707	11/20/2023	BURGETTSTOWN WRESTLING BOOSTERS	TOURN JAN 2024		425.00
0000041613	11/09/2023	BUTLER GAS PRODUCTS	OCT TL NURSE		42.05
0000041564	11/02/2023	BVIU - SPS	#2 SPS ELEM NEW HORIZON	#2 SPS MS/HS NEW HORIZON	73,924.61
0000041565	11/02/2023	BVIU - SPS	#2 SPS ELEM ECONOMY		10,440.00
0000041657	11/16/2023	CAN RESEARCH LABORATORIES INC	i3TOUCH INTERACTIVE DISPLAYS/ACC		28,603.00
0000041614	11/09/2023	CANDACE EICHENLAUB	REIMB FCS GROCERIES 1st 9wks	TRAVEL FOOD TRIPS 1st 9wks	734.97
0000041615	11/09/2023	CANDACE HILL	TRAVEL PATTAN TRAINING 10/25		67.55
0000041658	11/16/2023	CANON FINANCIAL SERVICES	NOV		7,987.00
0000041659	11/16/2023	CANON MCMILLAN SCHOOL DISTRICT	OCT 21-DAYS TMc SOUTHWOOD		3,094.77
0000041566	11/02/2023	CANON SOLUTIONS AMERICA	CG N1 STAPLES		852.00
0000041567	11/02/2023	CAPITAL ONE	10/06 FB GAME PRESSBOX FOOD	10/13 FB GAME PRESSBOX FOOD	311.37
0000041660	11/16/2023	CAROL HUFNAGLE	REIMB FCS GROCERIES		615.01
0000041661	11/16/2023	CASTLE MAINTENANCE PRODUCTS	TL SUPPLIES	MS SUPPLIES	4,413.21
0000041568	11/02/2023	CDW-G	MAC KEYBOARDS/MOUSE		3,520.00
0000041662	11/16/2023	CDW-G	LENOVO THINKPADS GEN 1	LOGITECH MONITOR/WEBCAM/DOCK	36,182.28
0000041616	11/09/2023	CENTER 4 STORAGE	NOV FEE		90.00

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card



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Payment Categories: Regular Checks  
Sort: Vendor Name

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000041670	11/16/2023	DR STEPHEN HAGBERG MD	OCT 40-CERTS		400.00
0000041671	11/16/2023	DUQUESNE LIGHT COMPANY	11/02 HS	11/05 CG	25,601.33
0000041710	11/20/2023	DUQUESNE LIGHT COMPANY	11/08 BAKER RD EXT		37.31
0000041672	11/16/2023	ELAN FINANCIAL SERVICES	FOOTJOY HALF-ZIP PULLOVERS	STAPLES HS OFFICE HP305A INK	4,115.48
0000041673	11/16/2023	ELIZABETH WALKER	TRAINER WPIAL FB GAME 11/3		80.00
0000041577	11/02/2023	EMS LINQ INC	CMS HOSTING		5,658.41
0000041674	11/16/2023	FEDEX	JM PKG TO PSERS 11/01		79.57
0000041711	11/20/2023	GLOBAL WORDSMITHS	SPANISH INTERPRETER 11/8		120.00
0000041675	11/16/2023	GREAT AMERICA FINANCIAL SVCS	POSTAGE RENTAL FEE		158.51
0000041676	11/16/2023	GROVE CITY AREA SCHOOL DISTRICT	AUGUST 4-DAYS SR		1,212.00
0000041578	11/02/2023	H.A.R.I.E	W/COMP		7,452.00
0000041677	11/16/2023	INSIGHT PA CYBER CHARTER SCHOOL	NOV 1-REG		1,093.68
0000041712	11/20/2023	JACKIE WELTNER	REIMB REMEDIA eBooks	REIMB ALDI LIFE SKILL GROCERIES	92.70
0000041579	11/02/2023	JACOB HARTMAN	10/27 V FB		84.00
0000041678	11/16/2023	JAMES STAMOS	TAX REFUND OVERPAID		270.07
0000041679	11/16/2023	JEFFREY MATEER	REIMB FB HEADSET OVERNITE REPAIR		364.42
0000041580	11/02/2023	JESSICA HOUSTON	REIMB SP ED IEP ITEMS AMAZON		351.51
0000041621	11/09/2023	JOAN WEHNER	TRAVEL HARRISBURG 11/1-2 PASBO		516.60
0000041680	11/16/2023	JOHNSON CONTROLS FIRE PROTECTION LP	FIRE SPRINKLER REPAIRS		4,859.93
0000041581	11/02/2023	JOHNSTONE SUPPLY CONTROLS CENTER INC	WATER FILTER FOR ICE MACHINE		11.98

\* - Non-Negotiable Disbursement

+ - Procurement Card Non-Negotiable

# - Payable within Payment

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C - Credit Card

12/01/2023 11:25:40 AM

CENTRAL VALLEY SCHOOL DISTRICT

Page 4 of 9



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Sort: Vendor Name

Payment #	Paymnt Dt	Vendor Name	Description Of Purchase	Description Of Purchase	Amount
0000041687	11/16/2023	PETROLEUM TRADERS CORPORATION	7013 GALS DIESEL - ABC	1005 GAL GAS - FRYE	22,042.70
0000041628	11/09/2023	PHOTOGRAPHY BY JAMES	BAND & CHEER 8x10 PRINTS		30.00
0000041688	11/16/2023	PMEA DISTRICT 5 TREASURER	HONORS CHORUS 10/26-28		145.00
0000041629	11/09/2023	PMF TRAILER RENTAL LLC	OCT FEE		100.00
0000041587	11/02/2023	PRESENTATION SYSTEMS INC	PCCD GRANT ECOLOR POSTER PRINTER		36,068.00
0000041630	11/09/2023	PREVENTION NETWORK	OCT CLASS ACAD DP/EB		5,634.00
0000041689	11/16/2023	PURCHASE POWER	10/05 POSTAGE REFILL/RED INK		2,097.99
0000041588	11/02/2023	QUESTEQ	NOV ETM		23,196.50
0000041631	11/09/2023	RA SCREEN PRINTING	VARSITY GIRLS BB UNIFORMS		895.00
0000041589	11/02/2023	RACHAEL WATTS	TRAVEL PGH 10/11 NCAA UPDATES		30.79
0000041590	11/02/2023	RAIN TEC LLC	WINTERIZE LAWN SPRINKLER SYS		140.00
0000041632	11/09/2023	RESILITE SPORTS PRODUCTS	WREST RM MATS/PADS/INSTALL		36,928.00
0000041690	11/16/2023	RICH TURIAN	HS FLUSH KITS	HS BATHROOM HARDWARE	567.95
0000041691	11/16/2023	ROBERT BUDACKI	11/09 MS GIRLS BB (1-game)		50.00
0000041716	11/20/2023	ROBERT HALL	11/14 MS GIRLS BB (2-games)		72.00
0000041591	11/02/2023	ROSEMARIE MOSKAL	10/12 TL SUB 7 HRS		70.00
0000041633	11/09/2023	ROSEMARIE MOSKAL	10/06-10/23 MS SUB 7.5 HRS	10/24 MS SUB 7.75 HRS STW VISIT	267.50
0000041717	11/20/2023	ROSEMARIE MOSKAL	11/17 MS SUB 7.5 HRS		70.50
0000041634	11/09/2023	ROXANNE DELON	REIMB GAS FBLA WRKSHP KALAHARI		181.44
0000041635	11/09/2023	RUDER LAW LLC	ATTORNEY FEES KM		7,000.00
0000041718	11/20/2023	RYAN MARCHIONE	11/14 MS GIRLS BB (2-games)		72.00
0000041636	11/09/2023	SAM CERCONE	TRAVEL VB 10/23 MTG 10/31-11/2		127.82

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenote    D - Direct Deposit    C - Credit Card





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Sort: Vendor Name

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0000041698	11/16/2023	TOP GOLF USA INC	LATSHAW FLD TRIP DEP 5/17/24		525.00
0000041640	11/09/2023	TRANSFINDER	BUS SOFTWARE LICENSE DEC 23-24		3,000.00
0000041599	11/02/2023	TRAVIS SNYDER	10/27 V FB		84.00
0000041641	11/09/2023	TREND SERVICES INC.	OCT SVCS		4,770.00
0000041600	11/02/2023	UGI ENERGY SERVICES LLC	09/13-10/12 HS	09/13-10/12 TL	1,070.33
0000041601	11/02/2023	UNIFIRST CORPORATION	UNIFORMS		1,193.84
0000041642	11/09/2023	UNIFIRST CORPORATION	MOPS HS	MOPS TL	193.69
0000041699	11/16/2023	UNIFIRST CORPORATION	UNIFORMS		1,182.57
0000041602	11/02/2023	VERIZON	10/25-11/24 MS		45.40
0000041603	11/02/2023	VISION BENEFITS OF AMERICA	NOV VISION		2,397.40
0000041700	11/16/2023	VOLKWEIN'S	REPAIR CHIMES		160.00
0000041604	11/02/2023	WASTE MANAGEMENT	NOV HS	NOV CG	6,633.01
0000041701	11/16/2023	WATSON INSTITUTE	OCT SPEECH/ED CB		1,126.25
0000041605	11/02/2023	WESTCOM WIRELESS	SVC CALL 10/23 EVALUATIONS		380.00
0000041643	11/09/2023	WESTERN PA SCHOOL FOR BLIND CHILDREN	SEPT SVCS		3,300.00
0000041644	11/09/2023	WESTERN PA SCHOOL FOR THE DEAF	OCT INTERPRET DM FORBES CTC		1,192.60
0000041723	11/20/2023	WEX BANK	10/13-11/13 GAS SHELL		1,344.20
0000041645	11/09/2023	YOUNG SCHOLARS OF WESTERN PA CHARTER SCHOOL	OCT 1-REG		1,093.68
0000041702	11/16/2023	YOUTHLIGHT INC	GUIDANCE C.HILL		85.63
0000041724	11/20/2023	ZIONS BANK	SERIES 2021 GOB OCT 23-24		400.00





**Central Valley School District**  
**2021 Bond Construction Account**  
**November 30, 2023**

---

**ATTACHMENT E**

11/7/2023	150	828.00	CT Water	Eng Services
11/7/2023	151	97.50	CT Sanitary	Eng Services
11/7/2023	152	4,547.89	Crabtree	Architect #26
11/7/2023	153	6,211.00	Hudson	Landscaping CG
11/7/2023	154	17,325.62	DES	MS Paging
11/7/2023	154	29,082.15	DES	HS Paging
11/7/2023	154	20,221.13	DES	HS Paging
11/7/2023	154	8,639.40	DES	HS Paging
11/7/2023	154	27,020.46	DES	MS Paging
11/7/2023	154	18,675.56	DES	MS Paging
11/22/2023	155	166,456.16	Hudson	General #14
11/22/2023	156	12,062.50	DES	MS/HS Paging
11/22/2023	158	27,500.00	Quality Assurance	Testing Services
		<u>338,667.37</u>		



**QUESTEQ**

EDUCATIONAL TECHNOLOGY MANAGEMENT

# Central Valley School District Service Agreement

Questeq, Inc.  
PO Box 99  
Beaver, PA 15009

Tel: (412) 375-0300  
Fax: (412) 375-0301

Educational Technology Management (ETM)  
Staffing Services

**December 2023**

*Questeq Proprietary Services and Agreement*

Follow Us at



## TABLE OF CONTENTS

Table of contents	2
Table of Figures	2
Agreement Obligations	3
Scope of Services	3
Agreement Terms	4
Signature Page	9
Exhibit A - Scope of Services	10
Exhibit B - Pricing	13

## TABLE OF FIGURES

<a href="#"><u>Figure 1 - Overtime Calculation</u></a>	11
<a href="#"><u>Figure 2 – Daily Rate Calculation</u></a>	12

## AGREEMENT OBLIGATIONS

This Agreement is effective upon the last date of signature and is by and between Central Valley School District, located at 160 Baker Road Extension, Monaca, PA 15061, and Questeq, Inc., located at PO Box 99, Beaver, PA 15009.

WHEREAS, Questeq, Inc. ("Questeq") will recruit, screen, interview, and assign technical resources as described in the Exhibit A - Scope of Services (the "Questeq Solution"); and

WHEREAS, Central Valley School District, (the "Client") currently operates an information technology environment comprised or composed of certain equipment and software (the "Client Environment"); and

WHEREAS, Client desires to engage Questeq, Inc. to provide support for the Client Environment by applying the Questeq Solution, and Questeq accepts that engagement, each as more specifically described in this Agreement and the Exhibits attached hereto; and

WHEREAS, the parties desire to reduce the terms of their agreement to writing;

NOW, THEREFORE, in consideration of the mutual agreement covenants contained herein and intending to be legally bound hereby, the parties agree as follows:

### SCOPE OF SERVICES

The Scope of Services are enumerated on **Exhibit A** and Questeq will provide those services. The Scope of Services is limited to the services enumerated on **Exhibit A**. At no time, shall the Scope of Services exceed the services enumerated on **Exhibit A**. Additional services may be requested during the course of this Agreement. Upon said request, Questeq shall provide Client with a quote for the additional services. Additional services may only be performed upon written acceptance of the quote and approval by the School Board.

#### **Services to Client**

The services provided by Questeq under this Agreement shall be supplied only to Client at the location(s) and user types provided in this Agreement or on the Exhibits attached hereto. This Agreement does not cover businesses, organizations or individuals that are co-located with Client but are not part of Client's organization. Client shall not assign this Agreement and doing the same or any attempts to do the same shall result in a breach of this Agreement. Client is not permitted to resell or subcontract Questeq services or staff.

#### **Payment Terms**

Payment Terms are set forth on **Exhibit B**.



## AGREEMENT TERMS

### **Term**

The term of this Agreement is for a period of five (5) years from July 1<sup>st</sup>, 2024, through and including June 30<sup>th</sup>, 2029.

### **Representation**

Client will appoint a representative for the daily activities concerning this Agreement. This person will act as the contact person to Questeq. Questeq will appoint a representative for safeguarding the level of the services agreed upon in this Agreement.

### **Force Majeure**

Neither Questeq nor Client shall be liable for any delays or failures in performance due to circumstances beyond its control which could not be avoided by the exercise of due care. Causes beyond a party's control shall include, but are not limited to, any act of God or the public enemy; compliance with any order, decree, law or request of any governmental authority; act of declared or undeclared war; public disorder; rebellion; sabotage; fire; flood; explosion; accident; riot; strike; declaration of local or national emergency, or any other cause not within control of Questeq or Client. During any event which constitutes force majeure, this Agreement shall not be extended nor shall either party be responsible for performance that could not be completed during that time. Questeq shall not be obligated to return any payment for part performance. If an event of force majeure results in a delay in Questeq's performance under this Agreement for a period exceeding five (5) business days, then Questeq agrees that Client has the right to procure services from another provider and deduct the cost of said services from the amount due to Questeq under this Agreement.

### **Employees**

All Questeq employees must have on file state and federal criminal history record information and child abuse certification prior to commencing work. The Client reserves the right to withhold its approval, or to reject any proposed Questeq employee and reserves the right to require the removal of any Questeq employee from the Central Valley School District at any time for any reason. All Questeq employees must have on file employment history review forms as required by Act 168, 24 P.S. § 1-111.1. Questeq will review the clearances for every employee assigned to the Client and provide updated clearances upon expiration, as required by law.

During the term of this Agreement, Questeq agrees to provide professional and competent employees to carry out the Scope of Work. Nothing contained in the Agreement shall be construed to establish Questeq as a Co-employer, partner or joint venture of the Client or as having any other relationship with the Client, other than that of an independent contractor. Questeq shall have sole responsibility for all screening, hiring, training, supervision, discipline, and termination as necessary for each of its employee's subject to the Client's right to object and to prevent the use of any particular employee at the Client for any (legal) reason whatsoever. Questeq shall further be responsible for the work schedule of its employees, which shall coincide with District's needs. The payment of federal, state, and or Commonwealth taxes, social security benefits, unemployment compensation taxes and wages, and any other benefits shall be the sole function and responsibility of Questeq.

Questeq and its employees will be of good moral character in all respects and will conduct themselves so as to display good moral character at all times while on the property of the Central Valley School District. Employees of

Questeq must adhere to proper conduct at all times and shall comply with all policies and procedures of the Central Valley School District. The Client reserves the right to accept or reject any individual provided by Questeq for any (proper) reason in the sole discretion of the Client. The Client further reserves the right to have Questeq provide references or resumes for individual employees upon request.

### **Default**

If Client fails to comply with the terms, payment terms and conditions of this Agreement and the Exhibits attached hereto, Client shall be in default. Questeq shall send written notice of such default to Client and upon receipt of written notice; Client shall have thirty (30) days to cure the default stated in the written notice. Should Client fail to cure the default within thirty (30) days, Questeq shall issue a written notice to Client terminating its performance under this Agreement. Questeq, however, shall not return any payment that Client made due to Client's default under this provision.

If Questeq fails to comply with the terms and conditions of this Agreement and the Exhibits attached hereto, then Client shall send a written notice of such default to Questeq identifying the areas of non-compliance which Questeq is in default. Upon receipt of such written notice, Questeq shall have a period of thirty (30) days to cure any areas of non-compliance as stated in the written notice. If Questeq fails to cure the default within thirty (30) days, Client shall issue written notice to Questeq terminating this Agreement. If such termination occurs upon the default of Questeq, Client shall promptly pay Questeq for services rendered to the date of termination. At such time, Questeq shall begin the disentanglement process as provided in the Disentanglement provision, below. Only payments for performance rendered prior to termination shall be due to Questeq.

### **Termination**

The Agreement will terminate on June 30<sup>th</sup>, 2029, or earlier as follows

- a) Mutual Agreement. If Client and Questeq shall mutually agree in writing, this Agreement may be terminated on the terms and date stipulated therein.
- b) Default.

### **Disentanglement**

Client is fully responsible for the commencement and execution of the disentanglement process. Disentanglement is the process by which the services provided by Questeq are transitioned to either a Client provided solution or Client's new services provider. At no time, shall Questeq be responsible as a result of this Agreement for the preparation, management, training or performance of its replacement. Additional services may be requested during the course of this Agreement to assist Client with the disentanglement process. Questeq shall provide Client with a quote for the additional services. Additional services will only be performed upon written acceptance of the quote by the Client.

If Client fails to notify and engage Questeq in the disentanglement process, then the disentanglement process will not be performed and Questeq will remove all support and services on the final termination date.

Questeq shall not commit any support to the disentanglement process after this Agreement is terminated. Any time spent or requested beyond this Agreement's expiration date shall be billed to Client with payment for the same due within fifteen (15) days from the date of said invoice.

**Confidentiality**

Any information, whether or not protected by patent or copyright, including but not limited to programs, files, specifications, plans business information, technical information or other data written or otherwise which has been furnished or disclosed by Client to Questeq, shall remain the property of Client and shall be considered proprietary information. Information shall not be reproduced, published or disclosed to any third party without the prior written consent of Client. All copies of any such information shall be returned to Client upon termination of this Agreement or request. Questeq agrees that its employees will retain all student information and employee information in strict confidence and not disclose it to any third-party without a Court Order or written authorization from the student's parent or guardian. All data, provided intentionally or unintentionally by the School District, is considered to be confidential under this agreement as well as under the Family Educational Rights and Privacy Act (FERPA), 20 USC §1232g, the Health Insurance Portability and Accountability Act (HIPAA), 42 U.S.C. §1320d et seq., if applicable, and any other federal or state statutes or regulations pertaining to educational and/or personnel records, and will only be released in accordance with the applicable laws and regulations. Questeq agrees that it will destroy all student data in its possession within 90 days of termination and will provide certification that the information was either returned to the District or destroyed.

Client will at all times remain and keep confidential any information learned regarding the Intellectual Property and business operations of Questeq and not divulge or use it to or for the benefit of anyone other than Questeq. Upon termination, Client will return all Intellectual Property owned by Questeq during Questeq's performance of this Agreement.

Nothing in this section shall be construed to supersede, interfere or modify the Pennsylvania Right-to-Know Law, if the same is found to be applicable.

**Non-Compete/Non-Solicitation**

During this Agreement and for a period of one year after it is terminated, Client agrees that Client will not solicit or hire or assist in the hiring of any of Questeq's employees. As used herein, the word "hire" shall include, without limitation, the engagement of a person directly, as an independent contractor or as an employee of another entity. Employees covered by this provision include current Questeq employees or any Questeq employee whose employment ceased or terminated for any reason in the twelve (12) months prior to termination of this Agreement. These restrictions shall remain in full force and effect for one (1) year after termination of this Agreement. Client also agrees that Client will not solicit or interfere with Questeq's clients or business relationships.

Questeq will notify Client in writing if Questeq is aware of any attempt by Client to hire any Questeq employee.

**Modifications/Amendments**

Any alterations, additions, modifications or amendments made to this agreement shall be in writing and signed by both parties and no oral agreement shall be effective.

**Dispute Resolution**

The parties agree that, upon mutual agreement, any dispute regarding any aspect of this Agreement, may be submitted to mediation and/or arbitration.

**Governing Law**

The parties agree that this Agreement, and any dispute that results in the filing of a lawsuit, shall be construed and interpreted in accordance with the laws of the Commonwealth of Pennsylvania, without regard to its choice of law principles or provisions, no matter where the lawsuit is filed, state or federal court. Except as provided in the Dispute Resolution section of this Agreement, all claims, disputes, controversies and other matters in question arising out of or related to this Agreement or any breach thereof, shall be determined by recourse only to the Court of Common Pleas of Beaver County, Pennsylvania.

**Enforceability**

Should any provision of this Agreement or the Exhibits attached hereto, or the application thereof, be held invalid or unenforceable by a court of competent jurisdiction, the remainder of this Agreement, or alternative applications thereof, other than the provision(s) which shall have been held invalid or unenforceable, shall not be affected thereby and shall continue to be valid and enforceable to the fullest extent permitted by law or equity. Such provisions held unenforceable shall be modified to reflect the parties' intentions.

**Entire Agreement**

This Agreement contains the entire agreement between the parties, and there are no other terms, conditions, promises, undertakings, statements or representations, either written or oral or express or implied concerning the subject matter of this Agreement. Any and all prior or contemporaneous agreements or understandings between or among the parties regarding the subject matter of this Agreement are superseded in their entirety by this Agreement. Any changes or amendments or revisions to this Agreement will be in writing and duly noted as an amendment to this Agreement and executed by authorized signors. In the event of any conflict between the terms of this Agreement and any exhibit incorporated by or referenced herein, the terms of this Agreement shall control.

**Survival Clause**

The following provisions shall survive the termination of this Agreement: Termination, Force Majeure, Governing Law, Survival Clause, Indemnification, Dispute Resolution, and Non-compete/ Non-solicitation.

**Indemnification**

Questeq agrees that it will hold harmless, indemnify, and defend the Client from all losses, costs, expenses (including attorney's fees and costs of court), claims, causes of action, and demands of every kind and character of, by or in favor of any person, firm or corporation whether by way of damage or otherwise, unless said loss, cost, expense, claim, cause of action or demand arose from the Client's action, omission or negligence hereunder.

The Client agrees that it will hold harmless, indemnify, and defend Questeq from all losses, costs, expenses (including attorney's fees and costs of court), claims, causes of action, and demands of every kind and character of, by or in favor of any person, firm or corporation whether by way of damage or otherwise, unless said loss, cost, expense, claim, cause of action or demand arose from Questeq's action, omission or negligence hereunder.

**Insurance**

Questeq shall be responsible for insuring all of its personal property in or upon the Client's premises. Questeq shall, throughout the term of this Agreement, keep in force the following insurance coverage:

Commercial general liability insurance, including coverage for bodily injury and property damage, on an occurrence basis to afford protection in an amount of not less than \$1,000,000.

Workers' compensation insurance for all of its employees.

The commercial general liability insurance policy that Questeq is required to maintain hereunder shall name the Client as an additional insured.

Upon request, Questeq shall provide all applicable Certificates of Insurance to the Client.

Questeq agrees that its insurance policies shall not be cancelled or altered without prior written notice to the Client.

**Independent Contractor**

Questeq acknowledges, agrees and warrants that all personnel employed by Questeq to provide services under this agreement are full, part-time or contracted employees of Questeq. Questeq shall be responsible to pay all taxes, and all contributions for Social Security, Medicare, unemployment compensation, and other government-mandated deductions for each of its employees. Questeq shall be responsible to pay unemployment compensation benefits and workers' compensation benefits for each of its employees.

Questeq shall indemnify, defend and hold harmless Client from and against any and all claims, liabilities, costs and expenses, including attorney's fees, that Client may incur as a result of its violations of law or failure to perform its obligations under this Section.

**SIGNATURE PAGE**

IN WITNESS WHEREOF, the parties have caused this Agreement to be executed by their duly authorized officers.

**Attest:** **Questeq, Inc.**

\_\_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_ 202\_\_

**Attest:** **Central Valley School District**

\_\_\_\_\_ By: \_\_\_\_\_ Date: \_\_\_\_\_ 202\_\_  
Board Secretary Board President

Once the required documents have been received and accepted by Questeq, a counter-executed copy of this Agreement will be returned to you by mail.

## EXHIBIT A - SCOPE OF SERVICES

The scope of services provided in this Agreement represents Questeq's Educational Technology Management Staffing services. The services detailed below shall be performed across the Client Environment.

### Questeq Staffing Services

Questeq's staffing service will provide the following positions:

QUESTEQ POSITION TITLE	CODE	BENCHMARK	EMP TYPE	FLSA STATUS	RATE TYPE	WORK SCHEDULE
Infrastructure Engineer	INF	2	Full-Time	exempt	Salary	5X8 Schedule
Technology Specialist	TSP	2	Full-Time	non-exempt	Salary	5X8 Schedule
Technology Specialist	TSP	1	Full-Time	non-exempt	Salary	5X8 Schedule
Technology Specialist	TSP	1	Full-Time	non-exempt	Salary	5X8 Schedule
Technology Specialist	TSP	1	Full-Time	non-exempt	Salary	5X8 Schedule

### Questeq Monitoring Services

- Up to Network 50 devices, Up/Down Monitoring
- Sensors available for all Servers, Firewall, Switches, Wireless Aps and Controller
- Automated Warnings and Failed Alerts

### Questeq's Help Desk Services

Questeq will provide Help Desk services for 1750 users and three departments:

- FTE Department (Admin, Teachers) - Call Center with Web Application
- Facilities Maintenance Department – Call Center with Web Application
- Student Department - Web Application access and submission only

### Agreement Exclusions

Items specifically not included in this Agreement include, without limitation, the following:

- Network management, maintenance and hardware warranty responsibilities

## Overtime

For purposes of this Agreement, a “work week” is defined as the period from 12:00 AM Sunday through 11:59 PM Saturday.

- a) Overtime charges will be assessed for nonexempt resources that work Client approved hours more than 40 hours per week.
- b) Client Management must approve overtime
- c) Overtime charges will be billed monthly

Figure 1 - Overtime Calculation

$\text{Overtime Calculation Rate} = \text{Resource Total Yearly List Price} / 2000 \text{ Work Hours} * 1.5$
--

## Daily Work Assignments

Questeq resources will receive work assignments, guidance, and day-to-day management from Central Valley School District Management. Location of work will take place at any of the buildings owned and operated by the School District.

## Daily Travel

Daily business travel between Client sites will be invoiced each month based on the GSA Privately Owned Vehicle (POV) Mileage Reimbursement Rates.

## Event and Conference Travel

Client shall be responsible for all direct and indirect costs related to Client approved attendance to any event or conferences.

## Employee Time Off

Client agrees that an Agreement year includes the following Questeq employee absences from work, and such absences will not be subject to a billing credit or a requirement to provide a substitute:

- a) **Questeq Holidays (9):**
  - News Years Day
  - Good Friday
  - Memorial Day
  - Independence Day
  - Labor Day
  - Thanksgiving
  - Day After Thanksgiving
  - Christmas Eve
  - Christmas Day

If an employee is required to work any of these days, the employee is entitled to an alternative day off to be scheduled with Client approval. Client will allow assigned employees the opportunity to schedule any missed holiday days off sometime during the agreement year.

- b) **Vacation days earned per Questeq policy:** On the employee start date and annually thereafter, Questeq will provide the vacation entitlement for assigned employees. Employees will provide advanced notice of



their desire to schedule vacation and all vacation requests are subject to Client approval. Client is required to allow all assigned employees the opportunity to schedule their vacation during the Agreement year.

- c) **Sick and personal days (3):** granted annually to the Questeq employee according to Questeq policy. Notice will be given to Client.
- d) **Bereavement:** Questeq employees are permitted up to three consecutive days to attend the funeral of an immediate family member, which includes a spouse, child, brother, sister, parent or grandparent.

**Notice of Loss of Employee**

While in the performance of this Agreement, Questeq may have employees resign or be terminated who are otherwise necessary or germane to the performance of this Agreement. If this happens, Questeq shall give Client a written or verbal notice of Loss of Employee.

**Invoice Credits for Loss of Employee**

In the event of a loss of employee under contract (either by termination or voluntary departure) Questeq will determine any billing credit due to the Client as follows:

- 1) A full credit of 100% will be issued to the Client for the time period that the position is vacant under the condition that:
  - ✓ No supplementary, interim, or permanent Questeq employee has been designated for placement within five (5) business days of the date of vacancy.
- 2) A partial credit of 40% will be made to the Client if the:
  - ✓ Responsibilities of a vacated role are assigned on an interim basis to an incumbent Questeq employee to be compensated by stipend until a permanent hire is made.
- 3) A credit will not be due to the Client under either of the following conditions:
  - ✓ The position is filled by a permanent hire employee hired within five (5) business days of the date of vacancy.
  - ✓ The position is temporarily filled by a supplementary Questeq employee within five (5) business days of the date of vacancy and remains in place until a permanent hire is made.

Questeq will make best efforts to accommodate Client’s preferences as to which of the above is applied, but the final decision is made by Questeq.

Figure 2 – Daily Rate Calculation

$\text{Daily Rate Calculation} = \text{Resource Total Yearly List Price} / 251 \text{ (Average Workdays in a calendar year)}$
---

## EXHIBIT B - PRICING

Questeq will invoice Client monthly for Services provided under this Agreement. Payment is due within (30) days of invoice date, with initial payment due prior to start of services (Payment In Advance). Invoices which are not paid and past due shall be subject to a monthly service charge of 5%. In no event will the service charge be greater than what is permitted by applicable law.

It is understood that any and all Services requested by Client that fall outside of the terms of this Agreement will be considered Projects, and will be quoted and billed as separate, individual Services.

Term	List Price
2024-2025	\$ 345,572
2025-2026	\$ 354,212
2026-2027	\$ 363,067
2027-2028	\$ 372,144
2028-2029	\$ 381,447

### Billed Invoice Mailing Location

Central Valley School District  
Attention: Business Manager  
160 Baker Road Extension,  
Monaca, PA 15061

- ❖ *Equal monthly payments to be determined by the district business manager and Questeq accounting department.*

November 13, 2023

**ATTACHMENT G**

To Dr. Perry and CV Board of Education,

Please accept this letter as my intent to retire as a full time Custodian from the Central Valley School District effective December 22, 2023. My last working day will be Friday, December 15<sup>th</sup> and I will use my remaining vacation days for December 18<sup>th</sup> through December 22<sup>nd</sup>.

Thank you,

Rodney Davis

A handwritten signature in blue ink, appearing to read "Rodney Davis", with a stylized flourish at the end.



Kearns, Colleen <ckearns@centralvalleysd.net>

**Fwd: Letter of resignation**

1 message

**Rawson, Clint** <crawson@centralvalleysd.net> Mon, Dec 4, 2023 at 6:07 AM  
 To: Colleen Kearns <ckearns@centralvalleysd.net>, Pam Scipione <payroll@centralvalleysd.net>, "Zurynski, Amy" <azurynski@centralvalleysd.net>, Joan Wehner <jwehner@centralvalleysd.net>  
 Cc: Nicholas Perry <nperry@centralvalleysd.net>, Brian Dolph <bdolph@centralvalleysd.net>, Kayse Hicks <khicks@centralvalleysd.net>, George Povelitis <gpovelitis@centralvalleysd.net>

FYI,  
Please see the resignation letter from George Povelitis.  
Regards,

Clint Rawson  
Director of Facilities  
Central Valley School District  
Phone: 724-544-4449  
Fax: 724-775-4301

**ATTACHMENT H**

----- Forwarded message -----  
 From: **Povelitis, George** <gpovelitis@centralvalleysd.net>  
 Date: Thu, Nov 30, 2023 at 3:02 PM  
 Subject: Letter of resignation  
 To: Clint Rawson <crawson@centralvalleysd.net>

Dear Cint;

I'm writing to inform you of my decision to resign from my custodial position.  
My last day will be 12-15-2023.  
Thank you for the opportunity and good luck in the future.

Sincerely

George Povelitis



# CENTRAL VALLEY SCHOOL DISTRICT

160 Baker Road Ext.  
Monaca, PA 15061

*Mr. John J. Maly*  
*Business Manager*

724-775-5600 (11016)  
724-775-4302 (fax)

## ATTACHMENT I

Date: 12/4/2023

From: John Maly, Business Manager

To: Board of Education

Re: Retirement

Please accept this notice of retirement. My last day of work will be December 22, 2023

with final retirement date of December 31, 2023.

Thank You

A handwritten signature in blue ink that reads 'John Maly'.



Lease Schedule ("Schedule") - Blended (SER-800)

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Customer: CENTRAL VALLEY SCHOOL DISTRICT

CFS App #: 1973735

Salesperson: Steve Blackwood

Agreement #: MA5336

Transaction #: S21046050

Order Date: 12/01/23

Billing Information: Customer Account: 1291191
Company: CENTRAL VALLEY SCHOOL DISTRICT
DBA:
Address: 160 Baker Road Ext
Address 2:
City: Monaca County: BEAVER
State: PA Zip: 15061 Phone #: 724-775-5600
Contact: Joan Wehner
Email: jwehner@centralvalleysd.net
Rider A applies (Office Equip/Cut Sheet Production)

Table with Payment Information: Listed Items Lease Term (63 Months), # of Lease Payments (63), Total (\$4,277.00), Due at Signing, # of Payments in Advance, Total Due at Signing, Covered Images Included in Payment (B&W: 200,000)

Table with Equipment Maintenance Information: Maintenance included, Excess Per Image Charge, New Fleet Plan, Fixed Price Plan, Other Transaction Details (Purchase Option, Tax Exempt), Excess Per Image Charge(s) (B&W: \$0.00380)

ATTACHMENT J

Main table with columns: Item Code, Listed Items Description, Qty, Ship To & Maintenance Billing Information. Includes details for various printer models and shipping information to Central Valley School.

Additional Requirements: Consumables: Toner Only, Auto-Toner Fulfillment\*\*, Meter Method: Remote Reporting Agent, Corporate Advantage, For CSA USE ONLY: Config: B | 57092425

OC: UNIVERSITY OF CALIFORNIA PURCHASING AGREEMENT #2020002755
THIS SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE ("AGREEMENT"), INCLUDING THE MASTER LEASE TERMS SET FORTH AS RIDER G THERETO WHICH SHALL CONTROL (THE "LEASE TERMS").

Customer Authorized Signature: Printed Name: Title: Date:

ACCEPTANCE CERTIFICATE

To: CSA and Lessor: Customer certifies that (a) the Listed Items referred to in the above Schedule have been received, (b) installation has been completed, (c) the Listed Items have been examined by Customer and are in good operating order and condition and are, in all respects, satisfactory to the Customer, and (d) the Listed Items are irrevocably accepted by the Customer for all purposes under the Agreement.

Authorized Signature: Printed Name: Title: Date:

For Internal Purposes Only: CFS Authorized Signature: Printed Name: Title: Date:



Customer: CENTRAL VALLEY SCHOOL DISTRICT

Agreement #: MA5336

Order Date: 12/01/23 Salesperson: Steve Blackwood

Rider A applies (Office Equip/Cut Sheet Production)	Covered Images Included in Payment	Excess Per Image Charge(s)
	See Page 1	See Page 1

Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
4946C028	IMAGERUNNER ADVANCE DX 8986I SET	1	<b>Shipping:</b> 225 Center Grange Road CENTRAL VALLEY SCHOOL <b>Delivery Date:</b> <b>Address 2:</b> Kindergarten <b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571 <b>Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net <b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>IT Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net <b>Billing:</b> <b>Address 2:</b> <b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b> <b>Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b> <b>Consumables:</b> Toner Only <b>Auto-Toner Fulfillment**</b> <b>Meter Method:</b> Remote Reporting Agent <b>Corporate Advantage</b> <b>For CSA USE ONLY:</b> Config: B   57092425
3235C001	STAPLE FIN-AC1	1	
0162C002	PAPER DECK UNIT-E1	1	
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	
3792V679	IR ADV DX 8786/95/05 INSTALL PAK	1	
3575BA63	MICARD MULTITECH4-NT-PI	1	

Rider A applies (Office Equip/Cut Sheet Production)	Covered Images Included in Payment	Excess Per Image Charge(s)
	See Page 1	See Page 1

Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
4946C028	IMAGERUNNER ADVANCE DX 8986I SET	1	<b>Shipping:</b> 225 Center Grange Road CENTRAL VALLEY SCHOOL <b>Delivery Date:</b> <b>Address 2:</b> 2nd Grade <b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571 <b>Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net <b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>IT Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net <b>Billing:</b> <b>Address 2:</b> <b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b> <b>Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b> <b>Consumables:</b> Toner Only <b>Auto-Toner Fulfillment**</b> <b>Meter Method:</b> Remote Reporting Agent <b>Corporate Advantage</b> <b>For CSA USE ONLY:</b> Config: B   57092425
3235C001	STAPLE FIN-AC1	1	
0162C002	PAPER DECK UNIT-E1	1	
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	
3792V679	IR ADV DX 8786/95/05 INSTALL PAK	1	
3575BA63	MICARD MULTITECH4-NT-PI	1	



Customer: CENTRAL VALLEY SCHOOL DISTRICT

Agreement #: MA5336

Order Date: 12/01/23 Salesperson: Steve Blackwood

Rider A applies (Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
4946C028	IMAGERUNNER ADVANCE DX 8986I SET	1	<b>Shipping:</b> 113 Todd Lane CENTRAL VALLEY SCHOOL <b>Delivery Date:</b>
3235C001	STAPLE FIN-AC1	1	<b>Address 2:</b> IPC 1
0162C002	PAPER DECK UNIT-E1	1	<b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	<b>Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	<b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b>
3792V679	IR ADV DX 8786/95/05 INSTALL PAK	1	<b>IT Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
3575BA63	MICARD MULTITECH4-NT-PI	1	<b>Billing:</b>
			<b>Address 2:</b>
			<b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b>
			<b>Contact:</b> <b>Ph #:</b> <b>Email:</b>
			<b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b>
			<b>Consumables:</b> Toner Only <b>Auto-Toner Fulfillment**</b>
			<b>Meter Method:</b> Remote Reporting Agent <b>Corporate Advantage</b>
			<b>For CSA USE ONLY:</b>
			Config: B   57092425

Rider A applies (Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
4946C028	IMAGERUNNER ADVANCE DX 8986I SET	1	<b>Shipping:</b> 113 Todd Lane CENTRAL VALLEY SCHOOL <b>Delivery Date:</b>
3235C001	STAPLE FIN-AC1	1	<b>Address 2:</b> IPC 2
0162C002	PAPER DECK UNIT-E1	1	<b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	<b>Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	<b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b>
3792V679	IR ADV DX 8786/95/05 INSTALL PAK	1	<b>IT Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
3575BA63	MICARD MULTITECH4-NT-PI	1	<b>Billing:</b>
			<b>Address 2:</b>
			<b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b>
			<b>Contact:</b> <b>Ph #:</b> <b>Email:</b>
			<b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b>
			<b>Consumables:</b> Toner Only <b>Auto-Toner Fulfillment**</b>
			<b>Meter Method:</b> Remote Reporting Agent <b>Corporate Advantage</b>
			<b>For CSA USE ONLY:</b>
			Config: B   57092425





Customer: CENTRAL VALLEY SCHOOL DISTRICT

Agreement #: MA5336

Order Date: 12/01/23 Salesperson: Steve Blackwood

Rider A applies (Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
4946C028	IMAGERUNNER ADVANCE DX 8986I SET	1	<b>Shipping:</b> 113 Todd Lane CENTRAL VALLEY SCHOOL <b>Delivery Date:</b>
3235C001	STAPLE FIN-AC1	1	<b>Address 2:</b> IPC 3
0162C002	PAPER DECK UNIT-E1	1	<b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	<b>Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	<b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b>
3792V679	IR ADV DX 8786/95/05 INSTALL PAK	1	<b>IT Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
3575BA63	MICARD MULTITECH4-NT-PI	1	<b>Billing:</b>
			<b>Address 2:</b>
			<b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b>
			<b>Contact:</b> <b>Ph #:</b> <b>Email:</b>
			<b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b>
			<b>Consumables:</b> Toner Only <b>Auto-Toner Fulfillment**</b>
			<b>Meter Method:</b> Remote Reporting Agent <b>Corporate Advantage</b>
			<b>For CSA USE ONLY:</b>
			Config: B   57092425

Rider A applies (Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
4946C028	IMAGERUNNER ADVANCE DX 8986I SET	1	<b>Shipping:</b> 1500 Allen Avenue CENTRAL VALLEY SCHOOL <b>Delivery Date:</b>
3235C001	STAPLE FIN-AC1	1	<b>Address 2:</b> Upper Office
0162C002	PAPER DECK UNIT-E1	1	<b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	<b>Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	<b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b>
3792V679	IR ADV DX 8786/95/05 INSTALL PAK	1	<b>IT Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
3575BA63	MICARD MULTITECH4-NT-PI	1	<b>Billing:</b>
			<b>Address 2:</b>
			<b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b>
			<b>Contact:</b> <b>Ph #:</b> <b>Email:</b>
			<b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b>
			<b>Consumables:</b> Toner Only <b>Auto-Toner Fulfillment**</b>
			<b>Meter Method:</b> Remote Reporting Agent <b>Corporate Advantage</b>
			<b>For CSA USE ONLY:</b>
			Config: B   57092425



Customer: CENTRAL VALLEY SCHOOL DISTRICT

Agreement #: MA5336

Order Date: 12/01/23 Salesperson: Steve Blackwood

Rider A applies (Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
4946C028	IMAGERUNNER ADVANCE DX 8986I SET	1	<b>Shipping:</b> 160 BAKER RD EXT CENTRAL VALLEY SCHOOL <b>Delivery Date:</b> <b>Address 2:</b> 202 A <b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571 <b>Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleysd.net <b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>IT Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleysd.net <b>Billing:</b> <b>Address 2:</b> <b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b> <b>Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b> <b>Consumables:</b> Toner Only <b>Auto-Toner Fulfillment**</b> <b>Meter Method:</b> Remote Reporting Agent <b>Corporate Advantage</b> <b>For CSA USE ONLY:</b> Config: B   57092425
3235C001	STAPLE FIN-AC1	1	
0162C002	PAPER DECK UNIT-E1	1	
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	
2368V118	HIGH VOLUME CONNECTIVITY OVER 80PPM	1	
3792V679	IR ADV DX 8786/95/05 INSTALL PAK	1	
3575BA63	MICARD MULTITECH4-NT-PI	1	

Rider A applies (Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
5972C002	IMAGERUNNER ADVANCE DX 4925I	1	<b>Shipping:</b> 160 BAKER RD EXT CENTRAL VALLEY SCHOOL <b>Delivery Date:</b> <b>Address 2:</b> Guidance <b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571 <b>Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleysd.net <b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>IT Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleysd.net <b>Billing:</b> <b>Address 2:</b> <b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b> <b>Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b> <b>Consumables:</b> Toner Only <b>Auto-Toner Fulfillment**</b> <b>Meter Method:</b> Remote Reporting Agent <b>Corporate Advantage</b> <b>For CSA USE ONLY:</b> Config: C   57092426
4917C002	CASSETTE FEEDING UNIT-AW1	1	
4000C002	INNER FINISHER-L1	1	
4063C001	SINGLE PASS DADF-C1	1	
4919C001	SUPER G3 FAX BOARD-BH1	1	
2368V119	LOW VOLUME CONNECTIVITY UP TO 30PPM	1	
4282V202	IMAGERUNNER ADVANCE DX 4945I/ 4935I/ 4925I INSTALL PAK	1	
3575BA63	MICARD MULTITECH4-NT-PI	1	



Customer: CENTRAL VALLEY SCHOOL DISTRICT

Agreement #: MA5336

Order Date: 12/01/23 Salesperson: Steve Blackwood

Rider A applies (Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
5972C002	IMAGERUNNER ADVANCE DX 4925I	1	<b>Shipping:</b> 160 BAKER RD EXT CENTRAL VALLEY SCHOOL <b>Delivery Date:</b> <b>Address 2:</b> Central Registration <b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571 <b>Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>IT Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>Billing:</b> <b>Address 2:</b> <b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b> <b>Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b> <b>Consumables:</b> Toner Only <b>Auto-Toner Fulfillment**</b> <b>Meter Method:</b> Remote Reporting Agent <b>Corporate Advantage</b> <b>For CSA USE ONLY:</b> Config: C   57092426
4917C002	CASSETTE FEEDING UNIT-AW1	1	
4000C002	INNER FINISHER-L1	1	
4063C001	SINGLE PASS DADF-C1	1	
4919C001	SUPER G3 FAX BOARD-BH1	1	
2368V119	LOW VOLUME CONNECTIVITY UP TO 30PPM	1	
4282V202	IMAGERUNNER ADVANCE DX 4945I/ 4935I/ 4925I INSTALL PAK	1	
3575BA63	MICARD MULTITECH4-NT-PI	1	

Device Excluded from Maintenance		Covered Images Included in Payment	Excess Per Image Charge(s)
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
1396V766	UNIFLOW IMPLEMENTATION SERVICES BY LOCAL SYSTEMS ANALYST	8	<b>Shipping:</b> 160 BAKER RD EXT CENTRAL VALLEY SCHOOL <b>Delivery Date:</b> <b>Address 2:</b> Administration <b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571 <b>Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleysd.net <b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>IT Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleysd.net <b>Billing:</b> <b>Address 2:</b> <b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b> <b>Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b> <b>For CSA USE ONLY:</b> Config: D   57092427



Customer: CENTRAL VALLEY SCHOOL DISTRICT

Agreement #: MA5336

Order Date: 12/01/23 Salesperson: Steve Blackwood

Rider C applies (Software and Cloud Subscriptions)		Covered Images Included in Payment	Excess Per Image Charge(s)
<b>Item Code</b>	<b>Listed Items Description</b>	<b>Qty</b>	<b>Ship To &amp; Maintenance Billing Information</b>
3575B776	UNIFLOW EDUCATION SECURE PRINT DEVICE LICENSE - 10 TO 24 UNIT PRICING TIER	15	<b>Shipping:</b> 160 BAKER RD EXT CENTRAL VALLEY SCHOOL <b>Delivery Date:</b>
3575B767	UNIFLOW EDUCATION FILE FORMAT CONVERSION	1	<b>Address 2:</b> Administration
3575B771	UNIFLOW EDUCATION SOFTWARE ASSURANCE - 1 POINT	332	<b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571
			<b>Contact:</b> Ed Eirmiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
			<b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b>
			<b>IT Contact:</b> Ed Eirmiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
			<b>Billing:</b>
			<b>Address 2:</b>
			<b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b>
			<b>Contact:</b> <b>Ph #:</b> <b>Email:</b>
			<b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b>
			<b>For CSA USE ONLY:</b>
			Config: OnPremiseA   5165

		Covered Images Included in Payment	Excess Per Image Charge(s)
<b>Item Code</b>	<b>Listed Items Description</b>	<b>Qty</b>	<b>Ship To &amp; Maintenance Billing Information</b>
			<b>Shipping:</b> <b>Delivery Date:</b>
			<b>Address 2:</b>
			<b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b>
			<b>Contact:</b> <b>Ph #:</b> <b>Email:</b>
			<b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b>
			<b>IT Contact:</b> <b>Ph #:</b> <b>Email:</b>
			<b>Billing:</b>
			<b>Address 2:</b>
			<b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b>
			<b>Contact:</b> <b>Ph #:</b> <b>Email:</b>
			<b>Elevator:</b> <b>Loading Dock:</b> <b># of Steps:</b> <b>Hrs of Operation:</b>
			<b>For CSA USE ONLY:</b>



Return Schedule, Rider B of Agreement

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Customer: CENTRAL VALLEY SCHOOL DIST

Salesperson: Steve Blackwood

Agreement #: MA5336

Transaction #: S21046050

Order date: 12/1/2023

Customer ("You") Customer Account: 1291191 Service Requested: Upgrade
Company: CENTRAL VALLEY SCHOOL DISTRICT
Address: 160 Baker Road Ext
City: Monaca County: BEAVER
State: PA Zip: 15061 Phone: 724-775-5600
Leasing company name: CFS Lease Number: 001-0583764-007

If "Buyout Reimbursement" is selected above, the following MUST be completed:
\$ To be paid upon delivery / acceptance pursuant to Rider B, Section 1.
Payable to: Reason for check issuance:

If transaction includes a Lease Upgrade or Buyout the following MUST be completed:
Select one:
[ ] Not Applicable: No Equipment pick up required
[ ] CSA will pick up the Equipment
[ ] Return Equipment to CFS
[ ] Return Equipment to CSA Original Order Date
[ ] You will return Equipment to leasing company according to the terms and conditions of your lease agreement
[ ] You will retain the equipment.
Will retained equipment remain under a CSA Maintenance Agreement?
[ ] No
[ ] Yes: SELECT ONE: under an Existing Contract [ ] Or New Contract [ ]

Trade in Equipment Condition:

Equipment for Trade-In, Upgrade, or Return

Table with 8 columns: Return code, Item Code, Description, Serial #, Equipment Location, Contact Name & Phone, Email, Alt pick up date. Contains 5 rows of equipment data.

Pick Up /Return Information:
[ ] Same Date as Delivery of Listed Items Specified on the Agreement
[ ] Other Specified Date: \_\_\_ / \_\_\_ / \_\_\_ (but no longer than 30 days after delivery of Listed Items under Agreement)

Contact Name: Phone: Email:

Hours of Operation: Number of Steps: Elevator: Loading Dock:

Special Instructions:

THIS RETURN SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT ESS.CSA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT, YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS RETURN SCHEDULE.

Customer's Authorized Signature
Printed Name Title Date



# Additional Equipment for Trade in, Upgrade, Return, Buyout Schedule (Rider B) (SLS-901)

Canon Solutions America, Inc. ("CSA")  
One Canon Park, Melville, NY 11747  
(800)-613-2228

**Customer:** CENTRAL VALLEY SCHOOL DISTRICT

**Salesperson:** Steve Blackwood

**Agreement #:** MA5336

**Transaction #:** S21046050

**Order Date:** 12/1/2023

**Customer ("you"):**

**Company:** CENTRAL VALLEY SCHOOL DISTRICT

**Contact:** Joan Wehner

**Address:** 160 Baker Road Ext

**Phone:** 724-775-5600

**City:** Monaca

**State:** PA

**Zip:** 15061

**Email:** jwehner@centralvalleypa.net

**Equipment for Trade-In, Upgrade, or Return**

Return code	Item Code	Description	Serial #	Equipment Location, if different than above	Contact Name & Phone	Email	Alt pick up date
UGTR	3305C029	IRADV8595IV 3	YCP01332	160 BAKER RD EXT HS S-202A MONACA PA 15061-2571	ED EIMILLER 724-775-5600	eeimiller@centralvalleypa.net	
UGTR	3305C002	IRADV8505IV 3	YCP01328	225 CENTER GRANGE RD MAIN OFFICE ALIQUIPPA PA 15001-1420	Ed Eimiller 724-775-5600	eeimiller@centralvalleypa.net	
UGTR	3305C029	IRADV8595IV 3	YCP01333	113 TODD LN TODD LANE ELEM SCHOOL IPC MONACA PA 15061-2678	ED EIMILLER 724-775-5600	eeimiller@centralvalleypa.net	
UGTR	3305C029	IRADV8595IV 3	YCP01331	225 CENTER GRANGE RD 2ND GRADE ALIQUIPPA PA 15001-1420	ED EIMILLER 724-775-5600	eeimiller@centralvalleypa.net	
UGTR	3305C029	IRADV8595IV 3	YCP01329	113 TODD LN IPC RM MONACA PA 15061-2678	ED EIMILLER 724-775-5600	eeimiller@centralvalleypa.net	
UGTR	3305C029	IRADV8595IV 3	YCP01318	113 TODD LN IPC RM MONACA PA 15061-2678	ED EIMILLER 724-775-5600	eeimiller@centralvalleypa.net	
UGTR	3305C002	IRADV8505IV 3	YCP01330	160 BAKER RD EXT HIGH SCHOOL MAIN OFFICE MONACA PA 15061-2571	Ed Eimiller 724-775-5600	eeimiller@centralvalleypa.net	
UGTR	3305C029	IRADV8595IV 3	YCP01321	225 CENTER GRANGE RD 2ND GRADE ALIQUIPPA PA 15001-1420	ED EIMILLER 724-775-5600	eeimiller@centralvalleypa.net	
UGTR	3305C029	IRADV8595IV 3	YCP01322	225 CENTER GRANGE RD KINDERGARTEN ALIQUIPPA PA 15001-1420	ED EIMILLER 724-775-5600	eeimiller@centralvalleypa.net	



**CANON FINANCIAL SERVICES, INC.** ("CFS")

14904 Collections Center Dr.  
Chicago, Illinois 60693

### Municipal Fiscal Funding Addendum

Agreement Number:	
Agreement Date:	12/1/2023

#### GOVERNMENTAL ENTITY

Complete Legal Name

Central Valley School District

("Customer")

THIS ADDENDUM WILL BE OF NO FORCE OR EFFECT IF THE CUSTOMER IS NOT A STATE OR A POLITICAL SUBDIVISION OF A STATE WITHIN THE MEANING OF SECTION 103(C) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.

The Customer warrants that it has funds available to pay the lease payments ("Payments") payable pursuant to the lease agreement (the "Agreement") between Customer and CFS until the end of its current appropriation period and warrants that it presently intends to make Payments in each appropriation period from now until the end of the Agreement. The officer of the Customer responsible for preparation of Customer's annual budget shall request from its legislative body or funding authority funds to be paid to CFS under the Agreement. If notwithstanding the making in good faith of such request in accordance with appropriate procedures and with the exercise of reasonable care and diligence, such legislative body or funding authority does not appropriate funds to be paid to CFS for the Equipment, Customer may, upon prior written notice to CFS, effective upon the exhaustion of the funding authorized for the then current appropriation period, return the Equipment to CFS, at Customer's expense and in accordance with the Agreement, and thereupon, Customer shall be released of its obligations to make Payments to CFS due thereafter, provided: (1) the Equipment is returned to CFS as provided for in the Agreement, (2) the above described notice states the failure of the legislative body or funding authority to appropriate the necessary funds as the reason for cancellation; and (3) such notice is accompanied by payment of all amounts then due to CFS. In the event Customer returns the Equipment pursuant to the terms of this Addendum and the Agreement, CFS shall retain all sums paid by Customer. Customer's Payment obligations under this Agreement in any fiscal year shall constitute a current expense of Customer for such fiscal year, and shall not constitute indebtedness or a multiple fiscal year obligation of Customer under Customer's state constitution, state law or home rule charter. Nothing in this Agreement shall constitute a pledge by Customer of any taxes or other monies, other than as appropriated for a specific fiscal year for this Agreement and the Equipment.

The undersigned represents and warrants to CFS that all action required to authorize the execution and delivery of this Addendum on behalf of the above referenced Governmental Entity by the following signatory has been duly taken and remains in full force and effect. CFS may accept a facsimile copy of this Addendum as an original for all purposes.

<b>ACCEPTED</b>	
<b>Canon Financial Services, Inc.</b> By _____ Title _____ Date _____	<b>Customer</b> By _____ Printed Name _____ Title _____



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF REVENUE  
BUREAU OF BUSINESS TRUST FUND TAXES  
DEPT. 280901  
HARRISBURG, PA 17128-0901

## PENNSYLVANIA EXEMPTION CERTIFICATE

### CHECK ONE:

- STATE OR LOCAL SALES AND USE TAX  
STATE OR LOCAL HOTEL OCCUPANCY TAX  
PUBLIC TRANSPORTATION ASSISTANCE TAXES AND FEES (PTA)  
PASSENGER CAR RENTAL TAX (PCRT)

(Please Print or Type)

This form cannot be used to  
obtain a Sales Tax License  
Number, PTA License Number  
or Exempt Status.

Read Instructions  
On Reverse Carefully

**THIS FORM MAY BE PHOTOCOPIED – VOID UNLESS COMPLETE INFORMATION IS SUPPLIED**

- CHECK ONE:** PENNSYLVANIA TAX UNIT EXEMPTION CERTIFICATE (USE FOR ONE TRANSACTION)  
 PENNSYLVANIA TAX BLANKET EXEMPTION CERTIFICATE (USE FOR MULTIPLE TRANSACTIONS)

Name of Seller or Lessor

Canon

Street

City

State

Zip Code

Property and services purchased or leased using this certificate **are exempt** from tax because: (Select the appropriate paragraph from the back of this form, check the corresponding block below and insert information requested.)

1. Property or services will be used directly by purchaser in performing purchaser's operation of: \_\_\_\_\_
2. Purchaser is a/an: \_\_\_\_\_
3. Property will be resold under License Number \_\_\_\_\_ (If purchaser does not have a PA Sales Tax License Number, include a statement under Number 7 explaining why a number is not required.)
4. Purchaser is a/on: \_\_\_\_\_ holding Exemption Number \_\_\_\_\_
5. Property or services will be used directly by purchaser performing a public utility service. (Complete Part 5 on Reverse.)
6. Exempt wrapping supplies, License Number \_\_\_\_\_ (If purchaser does not have a PA Sales Tax License Number, include a statement under Number 7 explaining why a number is not required.)
7. Other \_\_\_\_\_  
(Explain in detail. Additional space on reverse side.)

I am authorized to execute this Certificate and claim this exemption. Misuse of this Certificate by seller, lessor, buyer, lessee, or their representative is punishable by fine and imprisonment.

Name of Purchaser or Lessee

Signature

Date

Central Valley School District

12/1/2023

Street

City

State

Zip Code

160 Baker Road Ext

Monaca

PA

15061

### 1. ACCEPTANCE AND VALIDITY:

For this certificate to be valid, the seller/lessor shall exercise good faith in accepting this certificate, which includes: (1) the certificate shall be completed properly; (2) the certificate shall be in the seller/lessor's possession within sixty days from the date of sale/lease; (3) the certificate does not contain information which is knowingly false; and (4) the property or service is consistent with the exemption to which the customer is entitled. For more information, refer to Exemption Certificates, Title 61 PA Code §32.2. An invalid certificate may subject the seller/lessor to the tax.

### 2. REPRODUCTION OF FORM:

This form may be reproduced but shall contain the some information as appears on this form.

### 3. RETENTION

The seller or lessor must retain this certificate for at least four years from the date of the exempt sale to which the certificate applies. **DO NOT RETURN THIS FORM TO THE PA DEPARTMENT OF REVENUE.**

### 4. EXEMPT ORGANIZATIONS:

This form may be used in conjunction with form REV-1715, Exempt Organization Declaration of Sales Tax Exemption, when a purchase of \$200 or more is made by an organization which is registered with the PA Department of Revenue as an exempt organization. These organizations are assigned an exemption number, beginning with the two digits 75 (example: 75-00000-0).





Lease Schedule ("Schedule") - Blended (SER-800)

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Customer: CENTRAL VALLEY SCHOOL DISTRICT
Agreement #: MA5336

CFS App #: 1973192
Transaction #: S21046047

Salesperson: Thomas John Mowad Jr.
Order Date: 12/04/23

Billing Information Customer Account: 1291191
Company: CENTRAL VALLEY SCHOOL DISTRICT
DBA:
Address: 160 Baker Road Ext
Address 2:
City: Monaca County: BEAVER
State: PA Zip: 15061 Phone #: 724-775-5600
Contact: Joan Wehner
Email: jwehner@centralvalleysd.net
Rider A applies (Office Equip/Cut Sheet Production)

Table with columns: Payment Information, Equipment Maintenance Information, Other Transaction Details. Includes rows for Lease Term (63 Months), Total (\$3,527.18), Due at Signing, Covered Images (B&W: 100,000, Color: 8,000), and Excess Per Image Charge(s).

Table with columns: Item Code, Listed Items Description, Qty, Ship To & Maintenance Billing Information. Lists items like IMAGEPRESS LITE C265, STACK BYPASS ALIGNMENT TRAY-D1, PAPER DECK UNIT-E1, etc.

Additional Requirements:
Consumables: Toner Only
Meter Method: Remote Reporting Agent
For CSA USE ONLY:
Config: A | 57092416

OC: UNIVERSITY OF CALIFORNIA PURCHASING AGREEMENT #2020002755
THIS SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE ("AGREEMENT"), INCLUDING THE MASTER LEASE TERMS SET FORTH AS RIDER G THERETO WHICH SHALL CONTROL (THE "LEASE TERMS"). TO THE EXTENT THE TERMS OF AN EXISTING CFS MASTER AGREEMENT ARE REFERENCED ON THIS SCHEDULE (THE "EXISTING MASTER CFS LEASE") AND ARE APPLICABLE TO THIS SCHEDULE, THEY SHALL CONTROL OVER THE MASTER LEASE TERMS SET FORTH AS RIDER G TO THE AGREEMENT FOR SO LONG AS THE EXISTING MASTER CFS LEASE REMAINS IN EFFECT. STANDARD TERMS AND CONDITIONS AND APPLICABLE RIDERS INCORPORATED HEREIN ARE AVAILABLE AT ESS.CSA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. THIS SCHEDULE CONSTITUTES A LEASE OF THE LISTED ITEMS, AND IS BINDING ON CUSTOMER UPON SIGNING BY CUSTOMER, AND IS BINDING ON CSA AND LESSOR AS PROVIDED IN THE LEASE TERMS. THIS SCHEDULE IS NON-CANCELABLE BY CUSTOMER. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. BY YOUR SIGNATURE, CUSTOMER AGREES TO LEASE THE LISTED ITEMS AND, IF SELECTED, TO PURCHASE THE MAINTENANCE SERVICES DESCRIBED HEREIN. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS SCHEDULE.

Customer Authorized Signature: Printed Name: Title: Date:

ACCEPTANCE CERTIFICATE

To: CSA and Lessor: Customer certifies that (a) the Listed Items referred to in the above Schedule have been received, (b) installation has been completed, (c) the Listed Items have been examined by Customer and are in good operating order and condition and are, in all respects, satisfactory to the Customer, and (d) the Listed Items are irrevocably accepted by the Customer for all purposes under the Agreement. Accordingly, Customer hereby authorizes billing under this Schedule.

Authorized Signature: Printed Name: Title: Date:
For Internal Purposes Only:
CFS Authorized Signature: Printed Name: Title: Date:



Customer: CENTRAL VALLEY SCHOOL DISTRICT

Agreement #: MA5336

Order Date: 12/04/23 Salesperson: Thomas John Mowad Jr.

Rider A applies (Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
5590C002	IMAGEPRESS LITE C265	1	<b>Shipping:</b> 1500 Allen Avenue CENTRAL VALLEY SCHOOL <b>Delivery Date:</b>
3243C001	STACK BYPASS ALIGNMENT TRAY-D1	1	<b>Address 2:</b> Main Office
0162C002	PAPER DECK UNIT-E1	1	<b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571
8928B001	ENVELOPE ATTACHMENT-F1	1	<b>Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
5217C001	STACK BYPASS D1	1	<b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b>
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	<b>IT Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
1197C002	DOCUMENT INSERTION/FOLDING UNIT-K1	1	<b>Billing:</b>
5594C005	BOOKLET FINISHER-AG1 SET	1	<b>Address 2:</b>
4130V726	IMAGEPRESS LITE C265/ C270 INSTALL PAK	1	<b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b>
3575BA63	MICARD MULTITECH4-NT-PI	1	<b>Contact:</b> <b>Ph #:</b> <b>Email:</b>
<b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b>			
Consumables: Toner Only <span style="float: right;">Auto-Toner Fulfillment**</span>			
Meter Method: Remote Reporting Agent <span style="float: right;">Corporate Advantage</span>			
<b>For CSA USE ONLY:</b>			
Config: A   57092416			

Rider A applies (Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
5590C002	IMAGEPRESS LITE C265	1	<b>Shipping:</b> 160 BAKER RD EXT CENTRAL VALLEY SCHOOL <b>Delivery Date:</b>
3243C001	STACK BYPASS ALIGNMENT TRAY-D1	1	<b>Address 2:</b> High School Office
0162C002	PAPER DECK UNIT-E1	1	<b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571
8928B001	ENVELOPE ATTACHMENT-F1	1	<b>Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
5217C001	STACK BYPASS D1	1	<b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b>
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	<b>IT Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypd.net
1197C002	DOCUMENT INSERTION/FOLDING UNIT-K1	1	<b>Billing:</b>
5594C005	BOOKLET FINISHER-AG1 SET	1	<b>Address 2:</b>
4130V726	IMAGEPRESS LITE C265/ C270 INSTALL PAK	1	<b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b>
3575BA63	MICARD MULTITECH4-NT-PI	1	<b>Contact:</b> <b>Ph #:</b> <b>Email:</b>
<b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b>			
Consumables: Toner Only <span style="float: right;">Auto-Toner Fulfillment**</span>			
Meter Method: Remote Reporting Agent <span style="float: right;">Corporate Advantage</span>			
<b>For CSA USE ONLY:</b>			
Config: A   57092416			



Customer: CENTRAL VALLEY SCHOOL DISTRICT

Agreement #: MA5336

Order Date: 12/04/23 Salesperson: Thomas John Mowad Jr.

Rider A applies (Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
5590C002	IMAGEPRESS LITE C265	1	<b>Shipping:</b> 113 Todd Lane CENTRAL VALLEY SCHOOL <b>Delivery Date:</b> <b>Address 2:</b> Main Office <b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571 <b>Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypa.net <b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>IT Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypa.net <b>Billing:</b> <b>Address 2:</b> <b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b> <b>Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b> <b>Consumables:</b> Toner Only <b>Auto-Toner Fulfillment**</b> <b>Meter Method:</b> Remote Reporting Agent <b>Corporate Advantage</b> <b>For CSA USE ONLY:</b> Config: A   57092416
3243C001	STACK BYPASS ALIGNMENT TRAY-D1	1	
0162C002	PAPER DECK UNIT-E1	1	
8928B001	ENVELOPE ATTACHMENT-F1	1	
5217C001	STACK BYPASS D1	1	
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	
1197C002	DOCUMENT INSERTION/FOLDING UNIT-K1	1	
5594C005	BOOKLET FINISHER-AG1 SET	1	
4130V726	IMAGEPRESS LITE C265/ C270 INSTALL PAK	1	
3575BA63	MICARD MULTITECH4-NT-PI	1	

Rider A applies (Office Equip/Cut Sheet Production)		Covered Images Included in Payment	Excess Per Image Charge(s)
		See Page 1	See Page 1
Item Code	Listed Items Description	Qty	Ship To & Maintenance Billing Information
5590C002	IMAGEPRESS LITE C265	1	<b>Shipping:</b> 225 Center Grange Road CENTRAL VALLEY SCHOOL <b>Delivery Date:</b> <b>Address 2:</b> Main Office <b>City:</b> MONACA <b>County:</b> BEAVER <b>State:</b> PA <b>Zip:</b> 15061-2571 <b>Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypa.net <b>Mtr Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>IT Contact:</b> Ed Eimiller <b>Ph #:</b> 724-775-5600 <b>Email:</b> eeimiller@centralvalleypa.net <b>Billing:</b> <b>Address 2:</b> <b>City:</b> <b>County:</b> <b>State:</b> <b>Zip:</b> <b>Contact:</b> <b>Ph #:</b> <b>Email:</b> <b>Elevator:</b> No <b>Loading Dock:</b> No <b># of Steps:</b> 0 <b>Hrs of Operation:</b> <b>Consumables:</b> Toner Only <b>Auto-Toner Fulfillment**</b> <b>Meter Method:</b> Remote Reporting Agent <b>Corporate Advantage</b> <b>For CSA USE ONLY:</b> Config: A   57092416
3243C001	STACK BYPASS ALIGNMENT TRAY-D1	1	
0162C002	PAPER DECK UNIT-E1	1	
8928B001	ENVELOPE ATTACHMENT-F1	1	
5217C001	STACK BYPASS D1	1	
0126C001	2/3 HOLE PUNCHER UNIT-A1	1	
1197C002	DOCUMENT INSERTION/FOLDING UNIT-K1	1	
5594C005	BOOKLET FINISHER-AG1 SET	1	
4130V726	IMAGEPRESS LITE C265/ C270 INSTALL PAK	1	
3575BA63	MICARD MULTITECH4-NT-PI	1	



Return Schedule, Rider B of Agreement

Canon Solutions America, Inc. ("CSA")
One Canon Park, Melville, NY 11747
(800)-613-2228

Customer: CENTRAL VALLEY SCHOOL DIST

Salesperson: Thomas John Mowad Jr.

Agreement #: MA5336

Transaction #: S21046047

Order date: 12/4/2023

Customer ("You") Customer Account: 1291191 Service Requested: Upgrade
Company: CENTRAL VALLEY SCHOOL DISTRICT
Address: 160 Baker Road Ext
City: Monaca County: BEAVER
State: PA Zip: 15061 Phone: 724-775-5600
Lease Information (if applicable)
Leasing company name: CFS Lease Number: 001-0583764-008

If "Buyout Reimbursement" is selected above, the following MUST be completed:

\$ To be paid upon delivery / acceptance pursuant to Rider B, Section 1.

Payable to: Reason for check issuance:

If transaction includes a Lease Upgrade or Buyout the following MUST be completed:

Select one:
[ ] Not Applicable: No Equipment pick up required
[ ] CSA will pick up the Equipment
[ ] Return Equipment to CFS
[ ] Return Equipment to CSA Original Order Date
[ ] You will return Equipment to leasing company according to the terms and conditions of your lease agreement
[ ] You will retain the equipment.
Will retained equipment remain under a CSA Maintenance Agreement?
[ ] No
[ ] Yes: SELECT ONE: under an Existing Contract [ ] Or New Contract [ ]

Trade in Equipment Condition:

Equipment for Trade-In, Upgrade, or Return

If transaction includes a Lease return the following MUST be completed:

Table with 8 columns: Return code, Item Code, Description, Serial #, Equipment Location, Contact Name & Phone, Email, Alt pick up date. Row 1: UGTR, 8499B008, IPC750, XMR03758, 160 BAKER RD EXT CENTRAL ADMINISTRATION MONACA PA 15061-2571, Ed Eimiller 724-775-5600, eeimiller@centralvalleysd.net

Pick Up /Return Information:

[ ] Same Date as Delivery of Listed Items Specified on the Agreement
[ ] Other Specified Date: / / (but no longer than 30 days after delivery of Listed Items under Agreement)

Contact Name: Phone: Email:

Hours of Operation: Number of Steps: Elevator: Loading Dock:

Special Instructions:

THIS RETURN SCHEDULE IS ENTERED INTO PURSUANT TO, AND INCORPORATES ALL OF THE TERMS OF, THE MASTER SALES AND SERVICES AGREEMENT REFERENCED AS THE AGREEMENT # ABOVE AND THE APPLICABLE RIDER(S) ("AGREEMENT"). BY YOUR SIGNATURE BELOW, YOU AGREE TO TERMS AS SPECIFIED ABOVE, SUBJECT TO THE TERMS AND CONDITIONS OF THE AGREEMENT. CUSTOMER REPRESENTS THAT EXECUTION OF THIS SCHEDULE HAS BEEN DULY AUTHORIZED. YOU REPRESENT THAT YOU ARE AUTHORIZED TO EXECUTE THIS SCHEDULE ON CUSTOMER'S BEHALF. STANDARD TERMS AND CONDITIONS INCORPORATED HEREIN ARE AVAILABLE AT ESS.CSA.CANON.COM/CUSTOMERDOCUMENTS, AND SHALL APPLY TO THE EXTENT NOT MODIFIED BY THE AGREEMENT. YOU ACKNOWLEDGE RECEIPT OF A COPY OF THIS RETURN SCHEDULE.

Customer's Authorized Signature
Printed Name Title Date



**CANON FINANCIAL SERVICES, INC.** ("CFS")

14904 Collections Center Dr.  
Chicago, Illinois 60693

### Municipal Fiscal Funding Addendum

Agreement Number:	
Agreement Date:	12/1/2023

#### GOVERNMENTAL ENTITY

Complete Legal Name

Central Valley School District

("Customer")

THIS ADDENDUM WILL BE OF NO FORCE OR EFFECT IF THE CUSTOMER IS NOT A STATE OR A POLITICAL SUBDIVISION OF A STATE WITHIN THE MEANING OF SECTION 103(C) OF THE INTERNAL REVENUE CODE OF 1986, AS AMENDED.

The Customer warrants that it has funds available to pay the lease payments ("Payments") payable pursuant to the lease agreement (the "Agreement") between Customer and CFS until the end of its current appropriation period and warrants that it presently intends to make Payments in each appropriation period from now until the end of the Agreement. The officer of the Customer responsible for preparation of Customer's annual budget shall request from its legislative body or funding authority funds to be paid to CFS under the Agreement. If notwithstanding the making in good faith of such request in accordance with appropriate procedures and with the exercise of reasonable care and diligence, such legislative body or funding authority does not appropriate funds to be paid to CFS for the Equipment, Customer may, upon prior written notice to CFS, effective upon the exhaustion of the funding authorized for the then current appropriation period, return the Equipment to CFS, at Customer's expense and in accordance with the Agreement, and thereupon, Customer shall be released of its obligations to make Payments to CFS due thereafter, provided: (1) the Equipment is returned to CFS as provided for in the Agreement, (2) the above described notice states the failure of the legislative body or funding authority to appropriate the necessary funds as the reason for cancellation; and (3) such notice is accompanied by payment of all amounts then due to CFS. In the event Customer returns the Equipment pursuant to the terms of this Addendum and the Agreement, CFS shall retain all sums paid by Customer. Customer's Payment obligations under this Agreement in any fiscal year shall constitute a current expense of Customer for such fiscal year, and shall not constitute indebtedness or a multiple fiscal year obligation of Customer under Customer's state constitution, state law or home rule charter. Nothing in this Agreement shall constitute a pledge by Customer of any taxes or other monies, other than as appropriated for a specific fiscal year for this Agreement and the Equipment.

The undersigned represents and warrants to CFS that all action required to authorize the execution and delivery of this Addendum on behalf of the above referenced Governmental Entity by the following signatory has been duly taken and remains in full force and effect. CFS may accept a facsimile copy of this Addendum as an original for all purposes.

ACCEPTED	
<b>Canon Financial Services, Inc.</b>	<b>Customer</b>
By _____	By _____
Title _____	Printed Name _____
Date _____	Title _____



COMMONWEALTH OF PENNSYLVANIA  
DEPARTMENT OF REVENUE  
BUREAU OF BUSINESS TRUST FUND TAXES  
DEPT. 280901  
HARRISBURG, PA 17128-0901

## PENNSYLVANIA EXEMPTION CERTIFICATE

### CHECK ONE:

- STATE OR LOCAL SALES AND USE TAX  
STATE OR LOCAL HOTEL OCCUPANCY TAX  
PUBLIC TRANSPORTATION ASSISTANCE TAXES AND FEES (PTA)  
PASSENGER CAR RENTAL TAX (PCRT)

(Please Print or Type)

This form cannot be used to  
obtain a Sales Tax License  
Number, PTA License Number  
or Exempt Status.

Read Instructions  
On Reverse Carefully

**THIS FORM MAY BE PHOTOCOPIED – VOID UNLESS COMPLETE INFORMATION IS SUPPLIED**

- CHECK ONE:** PENNSYLVANIA TAX UNIT EXEMPTION CERTIFICATE (USE FOR ONE TRANSACTION)  
 PENNSYLVANIA TAX BLANKET EXEMPTION CERTIFICATE (USE FOR MULTIPLE TRANSACTIONS)

Name of Seller or Lessor

Canon

Street

City

State

Zip Code

Property and services purchased or leased using this certificate **are exempt** from tax because: (Select the appropriate paragraph from the back of this form, check the corresponding block below and insert information requested.)

1. Property or services will be used directly by purchaser in performing purchaser's operation of: \_\_\_\_\_
2. Purchaser is a/an: \_\_\_\_\_
3. Property will be resold under License Number \_\_\_\_\_ (If purchaser does not have a PA Sales Tax License Number, include a statement under Number 7 explaining why a number is not required.)
4. Purchaser is a/on: \_\_\_\_\_ holding Exemption Number \_\_\_\_\_
5. Property or services will be used directly by purchaser performing a public utility service. (Complete Part 5 on Reverse.)
6. Exempt wrapping supplies, License Number \_\_\_\_\_. (If purchaser does not have a PA Sales Tax License Number, include a statement under Number 7 explaining why a number is not required.)
7. Other \_\_\_\_\_  
(Explain in detail. Additional space on reverse side.)

I am authorized to execute this Certificate and claim this exemption. Misuse of this Certificate by seller, lessor, buyer, lessee, or their representative is punishable by fine and imprisonment.

Name of Purchaser or Lessee

Signature

Date

Central Valley School District

12/1/2023

Street

City

State

Zip Code

160 Baker Road Ext

Monaca

PA

15061

### 1. ACCEPTANCE AND VALIDITY:

For this certificate to be valid, the seller/lessor shall exercise good faith in accepting this certificate, which includes: (1) the certificate shall be completed properly; (2) the certificate shall be in the seller/lessor's possession within sixty days from the date of sale/lease; (3) the certificate does not contain information which is knowingly false; and (4) the property or service is consistent with the exemption to which the customer is entitled. For more information, refer to Exemption Certificates, Title 61 PA Code §32.2. An invalid certificate may subject the seller/lessor to the tax.

### 2. REPRODUCTION OF FORM:

This form may be reproduced but shall contain the some information as appears on this form.

### 3. RETENTION

The seller or lessor must retain this certificate for at least four years from the date of the exempt sale to which the certificate applies. **DO NOT RETURN THIS FORM TO THE PA DEPARTMENT OF REVENUE.**

### 4. EXEMPT ORGANIZATIONS:

This form may be used in conjunction with form REV-1715, Exempt Organization Declaration of Sales Tax Exemption, when a purchase of \$200 or more is made by an organization which is registered with the PA Department of Revenue as an exempt organization. These organizations are assigned an exemption number, beginning with the two digits 75 (example: 75-00000-0).

**RESOLUTION**

*2024-23*

**WHEREAS**, the 2024-2025 Adjusted Index (hereinafter the "Index") established by the Department of Education (hereinafter the "Department") for purposes of the Taxpayer Relief Act of Special Session No. 1 of 2005 (hereinafter "Act 1") for the Central Valley School District (hereinafter the "District") is 5.1%; and

**WHEREAS**, in the course of preparing its proposed preliminary budget for the 2024-2025 school year, the District's Administration has determined that it intends to seek referendum exceptions from the Pennsylvania Department of Education under Section 333(f) of Act 1; and

**WHEREAS**, in accordance with the required timeframes of Act 1, the District will advertise and display its proposed preliminary budget for public inspection; and

**WHEREAS**, the Board of School Directors desires to authorize the District's Administration to advertise and display the proposed preliminary budget for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Central Valley School District, as follows:

The Board of School Directors adopts this **RESOLUTION** on the 7th day of December, 2023, authorizing the advertisement and display of its proposed preliminary budget for public inspection.

**DULY ADOPTED**, by the Board of School Directors of the Central Valley School District this 7th day of December, 2023.

ATTEST:

CENTRAL VALLEY SCHOOL DISTRICT

\_\_\_\_\_  
Board Secretary

By: \_\_\_\_\_  
President, Board of School Directors