



CENTRAL VALLEY SCHOOL DISTRICT  
BOARD OF EDUCATION  
SPECIAL MEETING  
THURSDAY, DECEMBER 2, 2021 – 6:00 PM  
CENTRAL VALLEY HIGH SCHOOL CAFETERIA

## General Business/Re-Organizational Mtg.

I. CALL TO ORDER AND PLEDGE OF ALLEGIANCE

II. ROLL CALL

\_\_\_\_\_ Mr. Ambrose  
\_\_\_\_\_ Ms. Belcastro  
\_\_\_\_\_ Mr. Bloom  
\_\_\_\_\_ Mrs. Decenzo  
\_\_\_\_\_ Mr. King

\_\_\_\_\_ Mr. Mowad  
\_\_\_\_\_ Mr. O'Neill  
\_\_\_\_\_ Mr. Ross  
\_\_\_\_\_ Mr. Zaritski

III. PUBLIC COMMENTS ON AGENDA ITEMS

IV. ORGANIZATIONAL ITEMS (Policy No. 05)

Officers

Election of officers shall be by a majority of those present and voting. Where no such majority is achieved on the first ballot, a second ballot shall be cast for the two candidates who received the greatest number of votes.

A. Election of Temporary President.

**Action required:**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Motion: \_\_\_\_\_

**B. Election of Board President.**

**Action required:**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Motion: \_\_\_\_\_

*The newly elected President now presides over the meeting and asks for nominations for Vice-President.*

**C. Election of Vice-President.**

**Action required:**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Motion: \_\_\_\_\_

**D.** To appoint \_\_\_\_\_ as the representative and \_\_\_\_\_ as the alternate to the Beaver Valley Joint School Committee. These terms will expire on December 31, 2022. (Currently held by Mr. Ross and Mr. Bloom)

**Action required:**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Motion: \_\_\_\_\_

- E. To appoint \_\_\_\_\_ as the representative and \_\_\_\_\_ as the alternate to the Beaver County Career & Technology Centers Joint Operating Committee. These are three (3) year terms will expire on December 31, 2024. (Currently held by Dr. Unis and Mr. Zaritski)

**Action required:**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Motion: \_\_\_\_\_

- F. To approve the 2021 Mail Election Ballots for the Beaver Valley Joint School Board, the Beaver Valley Joint School Committee and Beaver County Career and Technology Center Joint School Board. **Handout**

**Action required:**

Motion by \_\_\_\_\_ Seconded by \_\_\_\_\_  
Motion: \_\_\_\_\_

**IV. PUBLIC COMMENTS ON AGENDA ITEMS**

**V. AGENDA ITEMS**

**A. BOARD ITEMS**

1. To adopt a calendar setting the day, place and time for School Board meetings, both Work and Voting Sessions, as shown on **Attachment A**.
2. To designate the Beaver County Times as the newspaper of general circulation for legal advertisement.
3. To approve the revisions to the 2021-2022 Central Valley School District School Calendar. **Attachment B**

**Action required on items 1-3:**

Motion by \_\_\_\_\_ Second by \_\_\_\_\_  
Motion: \_\_\_\_\_

**B. BUSINESS ITEMS**

1. The following bills and reports are submitted for approval:

a. Confirm the November 2021 General Fund Payments in the amount of \$1,526,943.09.

**Attachment C**

b. Confirm the November 2021 Cafeteria Fund Payments in the amount of \$84,144.57.

**Attachment D**

**Action required on item 1:**

Motion by                      Second by  
Motion:

**C. EDUCATION ITEMS**

1. To approve the following supplemental positions pending receipt, review, and acceptance of all clearances:

|              |                      |         |
|--------------|----------------------|---------|
| Evan Pinchot | Mock Trial Sponsor   | \$1,200 |
| Ron Sullivan | Mock Trail Volunteer | \$0     |

2. To approve an Agreement with Global Wordsmiths Language Services to provide interpretation and translation services at a cost of \$60/hr plus mileage from November 19, 2021 through November 18, 2022. **Attachment E**

**Action required on items 1&2:**

Motion by                      Second by  
Motion

**D. ATHLETIC ITEMS**

1. To approve the following Winter Sports addition pending receipt, review, and acceptance of all clearances:

**Boys' Basketball**

|                |                              |        |
|----------------|------------------------------|--------|
| Tyler Walker   | Grade 9 Head Coach           | \$1620 |
| Richard George | Volunteer Assistant MS Coach | \$0    |

**FYI:**

- Tyler Walker was previously approved as a volunteer assistant middle school basketball coach.

**Action required on item 1:**

Motion by                      Second by  
Motion

**E. PERSONNEL ITEMS**

1. To approve an FMLA request for an elementary teacher from March 9, 2022 through June 3, 2022.

**Action required on item 1:**

Motion by                      Second by  
Motion:

**F. FINANCE ITEMS**

1. To approve Resolution 2022-01 authorizing proposed preliminary budget display and advertising. **Attachment F**

**Action required on item 1:**

Motion by                      Second by  
Motion:

**G. PUBLIC COMMENTS** (Prior to speaking, please state your name and address for the record)

**H. SUPERINTENDENT'S ITEMS/COMMENTS**

**I. BOARD MEMBERS' COMMENTS**

**J. ADJOURNMENT**

1. To adjourn the meeting.

**Action required on item 1:**

Motion by                      Second by  
Motion:



Central Valley School District  
Board of Education  
2022  
Meeting Schedule

- Meetings will be held at the Central Valley High School Cafeteria.
- Voting Sessions will be held the third Thursday of each month\*.
- Work Sessions will be held on the Wednesday of the preceding week of the voting session\*.
- Standing committee meetings may occur at 6:00 p.m. prior to all Work and Voting Sessions.

\*Except where noted below

| <b>Work Session Date</b>                               | <b>Voting Session Date</b> | <b>Meeting Time</b> |
|--|----------------------------|---------------------|
| Wednesday, January 12                                  | Thursday, January 20       | 7:00 p.m.           |
| Wednesday, February 9                                  | Thursday, February 17      | 7:00 p.m.           |
| Wednesday, March 9                                     | Thursday, March 17         | 7:00 p.m.           |
| Wednesday, April 13                                    | Thursday, April 21         | 7:00 p.m.           |
| Wednesday, May 11                                      | Thursday, May 19           | 7:00 p.m.           |
| Wednesday, June 8                                      | Thursday, June 16          | 7:00 p.m.           |
|  | Thursday, July 14*         | 7:00 p.m.           |
| Wednesday, August 10                                   | Thursday, August 18        | 7:00 p.m.           |
| Wednesday, September 14                                | Thursday, September 22     | 7:00 p.m.           |
| Wednesday, October 12                                  | Thursday, October 20       | 7:00 p.m.           |
| Wednesday, November 9                                  | Thursday, November 17      | 7:00 p.m.           |
| Thursday, December 1 (General Business/Reorganization) |                            | 6:00 p.m.           |

\*Combined Work/Voting Session

# Central Valley School District

ATTACHMENT B

**UPDATED 2021-2022 School Calendar UPDATED**

| August (6-6) |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | S  |
| 1            | 2  | 3  | 4  | 5  | 6  | 7  |
| 8            | 9  | 10 | 11 | 12 | 13 | 14 |
| 15           | 16 | 17 | 18 | 19 | 20 | 21 |
| 22           | 23 | 24 | 25 | 26 | 27 | 28 |
| 29           | 30 | 31 |    |    |    |    |

| September (21-27) |    |    |    |    |    |    |
|-------------------|----|----|----|----|----|----|
| Su                | M  | Tu | W  | Th | F  | S  |
|                   |    |    | 1  | 2  | 3  | 4  |
| 5                 | 6  | 7  | 8  | 9  | 10 | 11 |
| 12                | 13 | 14 | 15 | 16 | 17 | 18 |
| 19                | 20 | 21 | 22 | 23 | 24 | 25 |
| 26                | 27 | 28 | 29 | 30 |    |    |

| October (21-48) |    |    |    |    |    |    |
|-----------------|----|----|----|----|----|----|
| Su              | M  | Tu | W  | Th | F  | S  |
|                 |    |    |    |    | 1  | 2  |
| 3               | 4  | 5  | 6  | 7  | 8  | 9  |
| 10              | 11 | 12 | 13 | 14 | 15 | 16 |
| 17              | 18 | 19 | 20 | 21 | 22 | 23 |
| 24              | 25 | 26 | 27 | 28 | 29 | 30 |
| 31              |    |    |    |    |    |    |

| November (18-66) |    |    |    |    |    |    |
|------------------|----|----|----|----|----|----|
| Su               | M  | Tu | W  | Th | F  | S  |
|                  | 1  | 2  | 3  | 4  | 5  | 6  |
| 7                | 8  | 9  | 10 | 11 | 12 | 13 |
| 14               | 15 | 16 | 17 | 18 | 19 | 20 |
| 21               | 22 | 23 | 24 | 25 | 26 | 27 |
| 28               | 29 | 30 |    |    |    |    |

| December (16-82) |    |    |    |    |    |    |
|------------------|----|----|----|----|----|----|
| Su               | M  | Tu | W  | Th | F  | S  |
|                  |    |    | 1  | 2  | 3  | 4  |
| 5                | 6  | 7  | 8  | 9  | 10 | 11 |
| 12               | 13 | 14 | 15 | 16 | 17 | 18 |
| 19               | 20 | 21 | 22 | 23 | 24 | 25 |
| 26               | 27 | 28 | 29 | 30 | 31 |    |

| January (20-102) |    |    |    |    |    |    |
|------------------|----|----|----|----|----|----|
| Su               | M  | Tu | W  | Th | F  | S  |
|                  |    |    |    |    |    | 1  |
| 2                | 3  | 4  | 5  | 6  | 7  | 8  |
| 9                | 10 | 11 | 12 | 13 | 14 | 15 |
| 16               | 17 | 18 | 19 | 20 | 21 | 22 |
| 23               | 24 | 25 | 26 | 27 | 28 | 29 |
| 30               | 31 |    |    |    |    |    |

| February (19-121) |    |    |    |    |    |    |
|-------------------|----|----|----|----|----|----|
| Su                | M  | Tu | W  | Th | F  | S  |
|                   |    | 1  | 2  | 3  | 4  | 5  |
| 6                 | 7  | 8  | 9  | 10 | 11 | 12 |
| 13                | 14 | 15 | 16 | 17 | 18 | 19 |
| 20                | 21 | 22 | 23 | 24 | 25 | 26 |
| 27                | 28 |    |    |    |    |    |

| March (22-143) |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| Su             | M  | Tu | W  | Th | F  | S  |
|                |    | 1  | 2  | 3  | 4  | 5  |
| 6              | 7  | 8  | 9  | 10 | 11 | 12 |
| 13             | 14 | 15 | 16 | 17 | 18 | 19 |
| 20             | 21 | 22 | 23 | 24 | 25 | 26 |
| 27             | 28 | 29 | 30 | 31 |    |    |

| April (18-161) |    |    |    |    |    |    |
|----------------|----|----|----|----|----|----|
| Su             | M  | Tu | W  | Th | F  | S  |
|                |    |    |    |    | 1  | 2  |
| 3              | 4  | 5  | 6  | 7  | 8  | 9  |
| 10             | 11 | 12 | 13 | 14 | 15 | 16 |
| 17             | 18 | 19 | 20 | 21 | 22 | 23 |
| 24             | 25 | 26 | 27 | 28 | 29 | 30 |

| May (21-182) |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | S  |
| 1            | 2  | 3  | 4  | 5  | 6  | 7  |
| 8            | 9  | 10 | 11 | 12 | 13 | 14 |
| 15           | 16 | 17 | 18 | 19 | 20 | 21 |
| 22           | 23 | 24 | 25 | 26 | 27 | 28 |
| 29           | 30 | 31 |    |    |    |    |

| June (3-185) |    |    |    |    |    |    |
|--------------|----|----|----|----|----|----|
| Su           | M  | Tu | W  | Th | F  | S  |
|              |    |    | 1  | 2  | 3  | 4  |
| 5            | 6  | 7  | 8  | 9  | 10 | 11 |
| 12           | 13 | 14 | 15 | 16 | 17 | 18 |
| 19           | 20 | 21 | 22 | 23 | 24 | 25 |
| 26           | 27 | 28 | 29 | 30 |    |    |

| July |    |    |    |    |    |    |
|------|----|----|----|----|----|----|
| Su   | M  | Tu | W  | Th | F  | S  |
|      |    |    |    |    | 1  | 2  |
| 3    | 4  | 5  | 6  | 7  | 8  | 9  |
| 10   | 11 | 12 | 13 | 14 | 15 | 16 |
| 17   | 18 | 19 | 20 | 21 | 22 | 23 |
| 24   | 25 | 26 | 27 | 28 | 29 | 30 |
| 31   |    |    |    |    |    |    |

|  |                              |                             |               |
|--|------------------------------|-----------------------------|---------------|
|  | InService                    | <b>State Assessments</b>    |               |
|  | District Act 80              | <b>Keystones</b>            |               |
|  | First Day of School          | Winter Wave 1               | December 1-15 |
|  | No School                    | Spring                      | May 16-27     |
|  | Elem. Act 80 Day             | <b>PSSA</b>                 |               |
|  | HS/MS Act 80 Day             | ELA                         | April 19-23   |
|  | K-12 Student Early Dismissal | Math/Science                | April 26-30   |
|  | Snow Day                     | Make-Ups                    | May 3-7       |
|  | School Picnic                |                             |               |
|  | End of Grading Period        | 1 Hr. Extended Faculty Mtg. |               |

Aug. 30 First Day of School  
**Feb.14 Snow Make-up #1**  
 March 18 Snow Make-up #2  
 April 14 Snow Make-up #3  
 April 18 Snow Make-up #4  
 June 3 Last Day of School

**BILLS TO BE APPROVED**  
**MAX - From 11/01/2021 to 11/30/2021**

**ATTACHMENT C**

| Payee Name                     | Description Of Purchase     | Description Of Purchase    | Payment Amount |
|--------------------------------|-----------------------------|----------------------------|----------------|
| 21ST CENTURY CYBER CHARTER SCH | NOV 3-REG/1-SE              |                            | 4,710.12       |
| AARON PRITCHARD                | 10/27 MS FB                 |                            | 57.00          |
| AGORA CYBER CHARTER SCHOOL     | OCT 1-SE                    |                            | 1,874.85       |
| ALL SEASON LINEN & MAT SERVICE | BLACK HS & FB MATS          |                            | 2,979.00       |
| APPROVED TOILET RENTALS        | 10/21-11/17 HS              | 10/25-11/21 MS             | 1,055.42       |
| AT&T                           | MS LONG DISTANCE            |                            | 51.90          |
| BADEN ACADEMY CHARTER SCHOOL   | JULY-AUG-SEPT 26-REG/2-SE   |                            | 86,084.96      |
| BRIGHTON MUSIC CENTER          | REPAIR YAMAHA EUPHONIUM     | REPAIR HOLTON FRENCH HORN  | 377.50         |
| BRYAN MIKUSH                   | 10/29 V FB                  |                            | 78.00          |
| BSN SPORTS LLC                 | NAVY CREWNECK PULLOVERS     | QTR ZIP-UP COACH PULLOVERS | 1,489.99       |
| BVIU - BUSINESS MANAGERS       | 21-22 DUES JOHN MALY        |                            | 50.00          |
| BVIU - SPS                     | #2 SPS ELEM                 | #2 SPS MS/HS               | 66,333.33      |
| CAPITAL ONE                    | PRESSBOX FOOD 09/24 FB GAME | MJ WOOD HS NURSE OFFICE    | 172.99         |
| CASTLE MAINTENANCE PRODUCTS    | SUNRMIT 805LB CAPACITY      | SYMMETRY GREEN             | 981.12         |
| CENTER 4 STORAGE               | NOV FEE                     |                            | 90.00          |
| CHARLES COSTANZA               | 10/29 V FB                  |                            | 78.00          |
| CM REGENT LLC                  | NOV LIFE                    | NOV LIFE CW                | 1,518.24       |
| COMMONWEALTH CHARTER ACADEMY   | OCT 7-REG/1-SE              |                            | 8,949.89       |
| CRAIG FONTANA                  | 10/29 V FB                  |                            | 78.00          |
| CROWN BENEFITS ADMINISTRATION  | NOV MEDICAL                 |                            | 317,469.00     |
| CTW & SA                       | 09/11-10/10 HS              | 09/11-10/10 CG             | 5,831.31       |
| D&G RENT ALLS                  | RENT POST HOLE AUGER        |                            | 98.25          |

\* - Non-Negotiable Disbursement + - Procurement Card Non-Negotiable # - Payable within Payment P - Prenoted D - Direct Deposit C - Credit Card



**BILLS TO BE APPROVED**  
**MAX - From 11/01/2021 to 11/30/2021**

| Payee Name                     | Description Of Purchase        | Description Of Purchase | Payment Amount |
|--------------------------------|--------------------------------|-------------------------|----------------|
| DENNIS HEURING                 | 21-22 ALLOWANCE                |                         | 80.00          |
| DR. STEPHEN HAGBERG MD         | OCT 26-CERTS                   |                         | 260.00         |
| DUQUESNE LIGHT COMPANY         | 10/17 IND AVE STADIUM          |                         | 551.39         |
| EVAN PINCHOT                   | BUS CHAPERONE 10/22 - 4.5 hrs  |                         | 45.00          |
| EVIL LIZARD                    | MS GIRLS BB UNIFORMS           |                         | 1,585.60       |
| GUARDIAN                       | NOV DENTAL                     |                         | 17,319.87      |
| HARTFORD PRIORITY ACCOUNTS     | NOV ACCIDENT                   |                         | 355.16         |
| INSIGHT PA CYBER CHARTER SCHOO | SEPT 4-REG / OCT 3-REG         |                         | 9,378.36       |
| JAMES HEALY                    | 10/27 MS FB                    |                         | 57.00          |
| JOHN DUDO                      | 10/29 V FB                     |                         | 78.00          |
| JULIAN UNDERWOOD               | 10/27 MS FB                    |                         | 57.00          |
| JULIE YOUNG                    | 21-22 ALLOWANCE                |                         | 54.99          |
| JUSTINE CRAWFORD               | REIMB ITEMS FOR STUDENT IEPS   |                         | 14.75          |
| JW PEPPER                      | PATTERSON BAND                 |                         | 400.39         |
| KELLY SERVICES INC.            | WEEK ENDING 10/17/21           | WEEK ENDING 10/24/21    | 25,110.96      |
| KEVIN MROZ                     | REIMB ONLINE WEIGHT MNG PRG    |                         | 31.00          |
| LANDON FEDELES                 | 10/28 MS GIRLS BB              |                         | 68.00          |
| LINCOLN PARK PERFORMING ARTS C | JULY-AUG-SEPT-OCT 41-REG/4-SE  |                         | 195,755.58     |
| MARK VUKOVCAN                  | SEPT-OCT ATHLETIC TRAVEL       |                         | 111.44         |
| MARTHA RENNER                  | 10/8-10/29 SUB JOANNE 52.5 HRS |                         | 525.00         |
| PA CYBER CHARTER SCHOOL        | OCT 25-REG/6-SE                |                         | 43,781.13      |
| PA LEADERSHIP CHARTER SCHOOL   | OCT 1-REG/2-SE                 |                         | 5,237.06       |

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**BILLS TO BE APPROVED**  
**MAX - From 11/01/2021 to 11/30/2021**

| Payee Name                  | Description Of Purchase       | Description Of Purchase | Payment Amount |
|-----------------------------|-------------------------------|-------------------------|----------------|
| PMF RENTALS                 | NOV FEE                       |                         | 90.00          |
| QUESTEQ                     | NOV ETM                       |                         | 22,750.92      |
| QUINN ALEXANDER             | 10/27 MS FB                   |                         | 57.00          |
| R.J. RHODES TRANSIT         | OCT REG CONTRACT SVC          | OCT S/E CONTRACT SVC    | 168,870.46     |
| REACH CYBER CHARTER SCHOOL  | JULY-OCT 4-REG/1-SE           |                         | 23,670.92      |
| RICHARD IORFIDO             | 10/29 V FB                    |                         | 78.00          |
| ROBERT BUDACKI              | 10/28 MS GIRLS BB             |                         | 68.00          |
| ROGER KOWAL                 | 09/08 CROSS COUNTRY MEET      |                         | 56.00          |
| RON CHURCHIN                | 10/29 V FB                    |                         | 78.00          |
| SCOTT ELECTRIC              | FREIGHT CHG FOR HS MATERIAL   |                         | 15.40          |
| SECURITY SYSTEMS OF AMERICA | NOV ALARMS                    |                         | 119.85         |
| T-MOBILE                    | 09/21-10/20 MOBILE INTERNET   |                         | 1,500.00       |
| TIM LINKENHEIMER            | ASSIGN JV & MS FOOTBALL       |                         | 100.00         |
| TK ELEVATOR                 | LABOR ELEVATOR NOT RESPOND    |                         | 920.00         |
| UGI ENERGY SERVICES LLC     | 09/09-10/08 TL                | 09/09-10/08 HS          | 1,792.53       |
| VERIZON                     | 10/25-11/24 MS                |                         | 41.18          |
| VISION BENEFITS OF AMERICA  | NOV VISION                    |                         | 2,400.55       |
| WASTE MANAGEMENT            | NOV HS                        | NOV MS                  | 5,635.91       |
| WENDY LEWIS                 | REIMB VARIOUS BAND MUSIC      | REIMB SPEAKER BATTERY   | 584.04         |
| AOT INC                     | OCT ELEM                      | OCT MS/HS               | 15,066.67      |
| BACK ON TRACK               | #4 EAP                        |                         | 645.00         |
| BLAKE LEWIS                 | 11/04 MS GIRLS BB             |                         | 68.00          |
| CANDACE EICHENLAUB          | REIMB GROCERIES FCS 1st 9-wks |                         | 469.01         |

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**BILLS TO BE APPROVED**  
**MAX - From 11/01/2021 to 11/30/2021**

| Payee Name                            | Description Of Purchase             | Description Of Purchase     | Payment Amount |
|---------------------------------------|-------------------------------------|-----------------------------|----------------|
| CENTRAL SUSQUEHANNA INTERMEDIATE UNIT | F/A-PYRL SUPPORT                    |                             | 223.46         |
| CENTRAL VALLEY SCHOOL DISTRICT        | LUNCH HI/LOW                        | REG/NEEDY BREAKFAST         | 139,966.10     |
| COMCAST                               | 11/08-12/09 TL                      |                             | 348.21         |
| COMCAST BUSINESS                      | NOV PHONES                          |                             | 871.48         |
| COMMONWEALTH OF PENNSYLVANIA          | 2022 TRAILER REGIST                 |                             | 17.00          |
| DAVID BELL                            | TRAVEL GIRLS GOLF CHSHIPS           |                             | 738.40         |
| DEAN LUCCI                            | 11/04 MS GIRLS BB                   |                             | 68.00          |
| GLENN & PATRICIA MCKEE                | SCHOOL TAX REFUND                   |                             | 15.85          |
| HARRY LARKIN                          | 11/01 MS GIRLS BB                   |                             | 68.00          |
| JESSICA JUDY                          | YEARBOOK REFUND FOR MADILYN & MOLLY |                             | 178.62         |
| JOE TOTH                              | 21-22 ALLOWANCE                     |                             | 80.00          |
| LEADER SERVICES                       | OCT SVCS                            | SEPT SVCS                   | 222.60         |
| LOWE'S BUSINESS ACCOUNT               | C.WHIPKEY LUMBER                    |                             | 112.19         |
| MARTIN MCSORLEY                       | 11/01 MS GIRLS BB                   |                             | 68.00          |
| PETROLEUM TRADERS CORPORATION         | 804 GALS GAS RHODES                 |                             | 1,437.87       |
| PREVENTION NETWORK                    | OCT CLASS ACAD                      |                             | 945.00         |
| ROSEMARIE MOSKAL                      | 10/27 SUB KONDICK                   |                             | 40.00          |
| STAPLES CREDIT PLAN                   | B/O INK                             | REPL ITEMS FROM KURTZ PO#82 | 521.51         |
| WPIAL                                 | LIVESTREAM FB PLAYOFF 2nd RD        |                             | 900.00         |
| 21ST CENTURY CYBER CHARTER SCHOOL     | DEC 3-REG/1-SE                      |                             | 5,673.86       |
| AASA                                  | 21-22 ACTIVE DUES NICK PERRY        |                             | 470.00         |

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**BILLS TO BE APPROVED**  
**MAX - From 11/01/2021 to 11/30/2021**

| Payee Name                          | Description Of Purchase        | Description Of Purchase       | Payment Amount |
|-------------------------------------|--------------------------------|-------------------------------|----------------|
| AGORA CYBER CHARTER SCHOOL          | NOV 1-SE                       |                               | 1,874.85       |
| ALAM'S HOME & HARDWARE              | OCT HS                         | OCT MS                        | 446.49         |
| ANTESBERGER INSURANCE AGENCY        | DIBACCO BOND RENEWAL MONACA    |                               | 1,145.66       |
| APPLE                               | LOGITECH CRAYONS               | REPAIR PACK                   | 8,172.00       |
| APPLIED PEST MANAGEMENT             | HS                             |                               | 580.00         |
| ATLAS PEN & PENCIL LLC              | MAGNIFICO 1ST                  |                               | 32.64          |
| BADEN ACADEMY CHARTER SCHOOL        | OCT 27-REG/2-SE                |                               | 29,658.71      |
| BARB MAGNOTTA                       | HS NURSE SUB 11/18             |                               | 73.12          |
| BEAVER COUNTY ACADEMIC GAMES LEAGUE | PROPAGANDA TOURN REGIST        |                               | 98.00          |
| BEAVER COUNTY RECREATION DEPARTMENT | 8/18-9/15 GIRLS TENNIS FEES    |                               | 123.72         |
| BRANDY NORTON                       | GIRLS GOLF TRAVEL KENNADY      |                               | 50.00          |
| BRIGHTON MUSIC CENTER               | REPAIR YAMAHA PICCOLO          |                               | 60.00          |
| BSN SPORTS LLC                      | LYONS FOOTBALL BID             | BOYS SOCCER SUPPLIES          | 12,264.16      |
| BUTLER GAS PRODUCTS                 | OCT TL NURSE                   |                               | 38.50          |
| CANON FINANCIAL SERVICES            | NOV CONTRACT                   |                               | 7,987.00       |
| CARDMEMBER SERVICE                  | NC NEWS SUPPORT AD             | MAXAIDS PARK CANE             | 452.15         |
| CAROL HUFNAGLE                      | REIMB GROCERIES FCS            |                               | 601.93         |
| CASTLE MAINTENANCE PRODUCTS         | MS SUPPLIES                    | HS SUPPLIES                   | 8,253.49       |
| CDW-G                               | PORTABLE PROJECTORS            | RYZEN 12-CORE/ASUS GAMING     | 10,290.98      |
| CENTER TOWNSHIP POLICE DEPT         | 32 OFFICERS @ \$165 6-FB GAMES | 2 OFFICERS JV FB @ ALIQ 10/27 | 5,610.00       |
| CENTER TWP BOARD OF SUPERVISORS     | SRO WAGES 08/30-10/31/21       |                               | 11,469.16      |

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenoted    D - Direct Deposit    C - Credit Card

**BILLS TO BE APPROVED**  
**MAX - From 11/01/2021 to 11/30/2021**

| Payee Name                          | Description Of Purchase     | Description Of Purchase      | Payment Amount |
|-------------------------------------|-----------------------------|------------------------------|----------------|
| COLUMBIA GAS                        | 09/14-10/12 MS              | 09/14-10/12 CG               | 352.68         |
| COMCAST                             | 11/18-12/17 HS              |                              | 548.12         |
| COMMONWEALTH CHARTER ACADEMY        | NOV 8-REG/1-SE              |                              | 10,971.32      |
| CONSOLIDATED COMMUNICATIONS         | 11/16-12/15 CG              |                              | 121.58         |
| CRAIG MORRIS                        | B&G GOLF TRAVEL EXPENSES    |                              | 1,370.05       |
| CROWN CASTLE FIBER LLC              | NOV BACKUP INTERNET         |                              | 1,750.00       |
| DIDAX INC.                          | EUREKA MATH KITS GR 2       |                              | 4,873.50       |
| DIRECT ENERGY BUSINESS              | OCT MS                      | OCT CG                       | 303.59         |
| DUQUESNE LIGHT COMPANY              | 11/03 HS                    | 11/04 CG                     | 30,201.23      |
| EMS LINQ INC                        | eSCHOOL VIEW FOR WEBSITE    |                              | 10,752.00      |
| FACILITIES MANAGEMENT SYSTEMS INC.  | NOV MAINT MANAGER           |                              | 9,763.08       |
| HEARN PAPER COMPANY                 | ICE MELT                    |                              | 382.20         |
| HEATHER SEMOVOSKI                   | ADVANCE 11/27 CHEER MEALS   |                              | 189.00         |
| IRONWOOD GOLF CENTER                | BOYS GOLF SHIRTS/BALLS      | GIRLS GOLF SHIRTS/HATS/BALLS | 4,600.00       |
| JACKIE WELTNER                      | REIMB TCHRS PAY TCHRS ITEMS |                              | 160.76         |
| JOE URSIDA                          | ASSIGN BOYS BB              |                              | 160.00         |
| JOHNSON CONTROLS FIRE PROTECTION LP | SVC CALL REPL DIRTY SENSOR  |                              | 1,060.72       |
| JOHNSTONE SUPPLY                    | MOTOR                       | BELTS                        | 395.44         |
| JOSTENS                             | REPRINT BACKDATED DIPLOMA   |                              | 25.97          |
| KELLY SERVICES INC.                 | WEEK ENDING 10/31/21        |                              | 25,295.34      |
| LENNY LEIPER                        | ASSIGN GIRLS BB             |                              | 150.00         |

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**BILLS TO BE APPROVED**  
**MAX - From 11/01/2021 to 11/30/2021**

| Payee Name                        | Description Of Purchase       | Description Of Purchase         | Payment Amount |
|-----------------------------------|-------------------------------|---------------------------------|----------------|
| MAC WRESTLING COACHES ASSOCIATION | MAC VARSITY TOURN FEE 12/15   | MAC JR HI TOURN FEE 02/03       | 675.00         |
| MARK LYONS                        | ADVANCE 11/27 FB TEAM MEALS   |                                 | 665.00         |
| MARTHA RENNER                     | 11/01-11/12 SUB JOANNE 44 HRS | 11/15-11/22 SUB JOANNE 29.5 HRS | 735.00         |
| MARTIN MCSORLEY                   | 11/10 MS GIRLS BB             |                                 | 68.00          |
| MCCREARY LAWNCARE & LANDSCAPE     | OCT SVCS                      |                                 | 2,504.00       |
| MOBYMAX LLC                       | WELTNER ALL STUDENT LIC 1yr   |                                 | 799.00         |
| MOON WRESTLING TAKEDOWN CLUB      | JR HI DUALS TOURN 12/18       |                                 | 250.00         |
| NCS PEARSON                       | BARCLAY RECORD FORMS/BKLT     |                                 | 535.50         |
| NICK MRKONJA                      | GIRLS GOLF TRAVEL MYA         |                                 | 199.85         |
| PA CYBER CHARTER SCHOOL           | NOV 27-REG/6-SE               |                                 | 40,559.96      |
| PA LEADERSHIP CHARTER SCHOOL      | NOV 1-REG/2-SE                |                                 | 4,760.43       |
| PA TURNPIKE TOLL BY PLATE         | 10/11 SOMERSET/WDALE          |                                 | 63.90          |
| PENNSYLVANIA STATE UNIVERSITY     | 21-22 PENN LINK FEE           |                                 | 50.00          |
| PEOPLES GAS                       | OCT HS                        | OCT TL                          | 4,882.77       |
| PESTCO PROFESSIONAL SERVICES LLC  | AIR FRESHENERS                |                                 | 741.00         |
| PETROLEUM TRADERS CORPORATION     | 7043 GALS DIESEL RHODES       |                                 | 14,067.69      |
| PHELPS OUTDOOR POWER EQUIPMENT    | BLADES/FILTERS/CONTROL        |                                 | 274.39         |
| PMEA DISTRICT 5 TREASURER         | HONORS BAND WMINST 12/16-18   |                                 | 170.00         |
| PURCHASE POWER                    | 10/12-11/11 METER RENTAL      |                                 | 56.00          |
| QUALITY AUTO PARTS                | BATTERIES HS SCRUBBER         | BATTERY FOR JOHN DEERE          | 651.12         |

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**BILLS TO BE APPROVED**  
**MAX - From 11/01/2021 to 11/30/2021**

| Payee Name                                   | Description Of Purchase        | Description Of Purchase | Payment Amount |
|--|--------------------------------|-------------------------|----------------|
| REACH CYBER CHARTER SCHOOL                   | NOV 4-REG/1-SE                 |                         | 5,917.72       |
| READ NATURALLY                               | UNGER READ LIVE LICENSES       |                         | 1,380.00       |
| ROBERTS AG OIL                               | OFF ROAD 330 GALS              | OFF ROAD 210 GALS       | 1,787.00       |
| ROGERS ATHLETIC COMPANY                      | FB SLED W/T-PAD                |                         | 1,339.00       |
| ROXANNE DELON                                | REIMB CRICUT EASY PRESS        |                         | 179.14         |
| SAM CERCONI                                  | TRAVEL 11/3-9 AD MTGS          |                         | 82.69          |
| SANDRA FERRINGER                             | 11/10 MS GIRLS BB              |                         | 68.00          |
| SCHOLASTIC INC.                              | SCHOLASTIC NEWS 1 & 2          |                         | 2,618.00       |
| SCOTT ELECTRIC                               | LED BULBS                      | BALLASTS                | 2,126.91       |
| SECURLY INC.                                 | CLOUD FILTER/BULLY (yr 3 of 3) |                         | 8,522.26       |
| SHARON CITY SCHOOL DISTRICT                  | 3-KIDS 9-DAYS IN 20-21         |                         | 618.30         |
| SPORT FLOORS, INC.                           | TL GYM FLOOR REPAIRS           |                         | 2,028.00       |
| THE EDUCATION CENTER AT THE WATSON INSTITUTE | OCT ED/SPEECH CB               | OCT SPEECH CB - CCS     | 780.48         |
| TOWER GARDEN BY JUICE PLUS+ CO. LLC          | CAROL HUFNAGLE FCS             |                         | 139.00         |
| TREND SERVICES INC.                          | OCT SVCS                       |                         | 4,255.85       |
| UGI ENERGY SERVICES LLC                      | 10/08-11/08 HS                 | 10/08-11/08 TL          | 8,592.13       |
| UNIFIRST CORPORATION                         | UNIFORMS                       |                         | 2,059.58       |
| UNIQUE SERVICES & APPLICATIONS, INC.         | REPAIR CG FLAG POLE            |                         | 868.65         |
| VERIZON                                      | 11/16-12/15 HS                 |                         | 670.21         |
| VOLKWEIN'S                                   | WENDY LEWIS MUSIC MELLOPHONES  | MS BAND SUPPLIES        | 4,551.88       |
| WENDY LEWIS                                  | ADVANCE 11/27 BAND MEALS       |                         | 665.00         |

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**BILLS TO BE APPROVED**  
**MAX - From 11/01/2021 to 11/30/2021**

| Payee Name                           | Description Of Purchase | Description Of Purchase | Payment Amount      |
|--------------------------------------|-------------------------|-------------------------|---------------------|
| WESTERN PA SCHOOL FOR BLIND CHILDREN | OCT SVCS                |                         | 2,009.00            |
| WEX BANK                             | 10/15-11/12 GAS SHELL   |                         | 956.40              |
| <b>Grand Total All Payments:</b>     |                         |                         | <b>1,526,943.09</b> |

| FUND TOTALS                   |                     |
|-------------------------------|---------------------|
| <b>10-GENERAL FUND</b>        | <b>1,526,943.09</b> |
| <b>Grand Total All Funds:</b> | <b>1,526,943.09</b> |

| PAYMENT TYPE TOTALS   |                     |
|---|---------------------|
| <b>Total Credit Cards:</b>  | <b>0.00</b>         |
| <b>Total Direct Deposits:</b>                                     | <b>0.00</b>         |
| <b>Total Manual Checks:</b>                                       | <b>0.00</b>         |
| <b>Total Other Disbursement Non-negotiables:</b>                  | <b>0.00</b>         |
| <b>Total Procurement Card Other Disbursement Non-negotiables:</b> | <b>0.00</b>         |
| <b>Total Regular Checks:</b>                                      | <b>1,526,943.09</b> |
| <b>Grand Total All Payment Types:</b>                             | <b>1,526,943.09</b> |

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenoted    D - Direct Deposit    C - Credit Card



**BILLS TO BE APPROVED**  
**CAFETERIA - From 11/01/2021 to 11/30/2021**

**ATTACHMENT D**

| Payee Name                     | Description Of Purchase                | Description Of Purchase  | Payment Amount |
|--------------------------------|--|--------------------------|----------------|
| AIS COMMERCIAL PARTS & SERVICE | REPAIR TL STEAMER VALVE                |                          | 775.81         |
| CM REGENT LLC                  | NOV LIFE                               |                          | 8.25           |
| CROWN BENEFITS ADMINISTRATION  | NOV MEDICAL                            |                          | 5,824.00       |
| GUARDIAN                       | NOV DENTAL                             |                          | 205.47         |
| JULIE REESE                    | 21-22 ALLOWANCE                        |                          | 80.00          |
| VISION BENEFITS OF AMERICA     | NOV VISION                             |                          | 36.90          |
| AIMEE OPFER                    | LUNCH REFUND ERIK 18.05/SARAH<br>21.10 |                          | 39.15          |
| NUTRITION INC.                 | 10/16-10/22 FOOD SERVICE               | 10/09-10/15 FOOD SERVICE | 76,677.51      |
| SARA STONE                     | 21-22 ALLOWANCE                        |                          | 80.00          |
| CARDMEMBER SERVICE             | AMZ TIDE ORDERS 10/15-27               |                          | 107.64         |
| CHERYL PICKRELL                | 21-22 ALLOWANCE                        |                          | 29.99          |

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenoted    D - Direct Deposit    C - Credit Card

**BILLS TO BE APPROVED**  
**CAFETERIA - From 11/01/2021 to 11/30/2021**

| Payee Name  | Description Of Purchase | Description Of Purchase | Payment Amount   |
|---|-------------------------|-------------------------|------------------|
| STATE INDUSTRIAL PRODUCTS   | NOV DRAIN MAINT HS      | NOV DRAIN MAINT TL      | 279.85           |
| <b>Grand Total All Payments:</b>                                  |                         |                         | <b>84,144.57</b> |
| <b>FUND TOTALS</b>  |                         |                         |                  |
|   |                         |                         | <b>51-FOOD</b>   |
|   |                         |                         | <b>84,144.57</b> |
| <b>SERVICE/CAFETERIA</b>  |                         |                         | <b>84,144.57</b> |
| <b>Grand Total All Funds:</b>                                     |                         |                         | <b>84,144.57</b> |
| <b>PAYMENT TYPE TOTALS</b>  |                         |                         |                  |
| <b>Total Credit Cards:</b>  |                         |                         | <b>0.00</b>      |
| <b>Total Direct Deposits:</b>                                     |                         |                         | <b>0.00</b>      |
| <b>Total Manual Checks:</b>                                       |                         |                         | <b>0.00</b>      |
| <b>Total Other Disbursement Non-negotiables:</b>                  |                         |                         | <b>0.00</b>      |
| <b>Total Procurement Card Other Disbursement Non-negotiables:</b> |                         |                         | <b>0.00</b>      |
| <b>Total Regular Checks:</b>                                      |                         |                         | <b>84,144.57</b> |
| <b>Grand Total All Payment Types:</b>                             |                         |                         | <b>84,144.57</b> |

\* - Non-Negotiable Disbursement    + - Procurement Card Non-Negotiable    # - Payable within Payment    P - Prenoted    D - Direct Deposit    C - Credit Card

## ATTACHMENT E

### GLOBAL WORDSMITHS LANGUAGE SERVICES AGREEMENT

This Language Services Agreement ("Agreement") is made effective as of the Nineteenth day of November, two-thousand and twenty one (11/19/2021) ("Effective Date") by and between GLOBAL WORDSMITHS LLC ("Global Wordsmiths"):

Located at:  
6587 Hamilton Avenue #1W  
Pittsburgh, PA 15206

With an email address of: admin@globalwordsmiths.com,

and Central Valley School District ("Client"),

Located at: 160 Baker Valley Road EXT Monaca, PA 15061

With an email address of: epark@centralvalleypsd.net

Each entity shall individually be referred to as "Party" and collectively referred to as "Parties."

In consideration of the promises and covenants contained in this Agreement, the Parties agree to the following:

**1. Services:**

Global Wordsmiths will provide the following scope of services ("Services") to Client:

- Language Interpretation Services
- Language Translation Services

The details of individual service requirements will be communicated through properly executed notice as defined below to Global Wordsmiths at least forty-eight (48) hours prior to the date the service is to be performed.

- 2. Relationship between the Parties.** Global Wordsmiths, in its capacity as a service provider to Client under this Agreement, is an independent contractor. Nothing contained or implied in this Agreement creates an employer-employee relationship between Client and Global Wordsmiths as defined by the Internal Revenue Service nor does it create a joint venture, partnership, or similar relationship between Client and Global Wordsmiths. Global Wordsmiths shall have direction and control over the means and manner of providing the Services, subject only to the right of Client to specify the desired results. Global Wordsmiths understands that Client will not provide fringe benefits, including health insurance benefits, paid vacation, or any other employee benefit, for the benefit of Global Wordsmiths.
- 3. Legal Compliance.** Global Wordsmiths shall carry out all Services consistent with industry standards and practices and in compliance with all applicable Federal, State and local laws, regulations, and ordinances.

4. **Term.** This Agreement will be in effect from November 19, 2021 and shall expire on November 18, 2022 unless terminated earlier subject to the termination clause below or extended subject to a properly executed amendment or addendum.
5. **Compensation and Payment.** Client agrees to pay Global Wordsmiths as follows: *For on-demand and scheduled Telephonic Interpretation Services* (OPI), client agrees to pay Global Wordsmiths a rate of USD \$1.00 per 1 minute “unit”, rounding up to the nearest whole-minute and billable with a five-minute minimum. For pre-scheduled required OPI languages, client agrees to pay USD \$1.00 per 1 minute “unit” at a 1-hour minimum and full cancellation rate of 72 hours in advance. *For Remote Simultaneous Interpretation Services* client agrees to pay Global Wordsmiths a rate of USD \$70.00 per 15 minute “unit” (\$280.00/hour), rounding up to the nearest whole unit and with a 2-hour minimum. *For Consecutive Video Remote Interpretation Services* client agrees to pay Global Wordsmiths a rate of USD \$15.00 per 15 minute “unit” (\$60.00/hour), rounding up to the nearest whole unit and with a 1-hour minimum. Previously scheduled sessions that are cancelled with less than 8 hours’ notice will be billed the requested time or 1 hour (whichever is greater). *For In-Person Interpretation Services* client agrees to pay Global Wordsmiths a rate of USD \$15.00 per 15 minute “unit” (\$60.00/hour), rounding up to the nearest whole unit and with a 2-hour minimum. Previously scheduled sessions that are cancelled with less than 8 hours’ notice will be billed the requested time or 1 hour (whichever is greater). Client agrees to pay Global Wordsmiths at a rate of US \$0.13 - \$0.17 per word *for Written Translation Services* (cost varies by language). Additionally, all written translation service projects will be billable at a minimum USD\$25.00 charge. Client will not be responsible to Global Wordsmiths for any other costs unless agreed upon in a properly executed amendment or addendum to this Agreement.
6. **Billing and Payment.** Global Wordsmiths shall bill Client on a monthly (every 30 days) basis via an invoice constructed according to standard accounting practices and detailing total units of Services provided per billing period. Payment for each invoice is due payable via the terms stated in the invoice within thirty (30) days of receipt of invoice.
7. **Late Payment.** Payments not made to Global Wordsmiths within thirty (30) days of receipt of invoice will be subject to an accruing interest rate of 1.5% per thirty (30) day period beginning on day thirty-one (31), prorated at .05% per day. Interest will accrue until all outstanding payments and interest are paid to Global Wordsmiths.

Global Wordsmiths retains the right to halt or stop any work, or alter payment terms under this Agreement until any overdue payments and/or interest are paid in full.

8. **Non-Exclusivity.** This Agreement is not exclusive. Global Wordsmiths may perform services for other clients, customers, individuals, or entities during the Term of this Agreement.
9. **Subcontractors.** Client understands and agrees that Global Wordsmiths may use subcontractors in its performance of the Services.
10. **Quality and Opportunity to Cure.** Global Wordsmiths understands and agrees that Client may, at Client’s discretion, edit and/or proofread deliverables related to the Services provided by Global Wordsmiths as part of Client’s quality assurance efforts. If Client believes Global Wordsmiths or its subcontractors has delivered substandard services in relation to any Service specifications, Client shall inform Global Wordsmiths within 72 hours of receipt of any Services deliverable and Global Wordsmiths shall have five (5) days to cure any such deficiencies. Deficiencies do not include a challenge of the language interpretation by an owner, employee, or subcontractor of

Global Wordsmiths. Deficiencies shall be limited to completeness, spelling, organization, and formatting of deliverables.

11. **Ownership of Services Work.** For Services performed as “work for hire” as defined under United States Copyright Law, Client owns all copyrights in the work product upon full payment for Services delivered under this Agreement. If the Services performed do not qualify as “work for hire,” the copyright remains the property of Global Wordsmiths and such copyright will be licensed to the Client in perpetuity upon payment for Services delivered under this Agreement.
12. **Liability and Indemnification.** Each Party agrees to indemnify and hold harmless the other Party as well as each Party’s subsidiaries, owners, employees, agents, and subcontractors from and against all claims, liabilities, and expenses, including reasonable attorneys’ fees, which may result from or attributable to acts, omissions, or breach of this Agreement by the indemnifying Party, and its subsidiaries, owners, employees, agents, and subcontractors. This provision shall survive the Term of this Agreement.

CLIENT AGREES THAT THE LIABILITY OF GLOBAL WORDSMITHS TO CLIENT FOR DAMAGES ARISING OUT OF OR ATTRIBUTABLE TO THE SERVICES PROVIDED BY GLOBAL WORDSMITHS UNDER THIS AGREEMENT SHALL NOT EXCEED THE TOTAL PAYMENTS FOR SERVICES MADE BY CLIENT TO GLOBAL WORDSMITHS UNDER THIS AGREEMENT.

13. **Insurance.** Global Wordsmiths warrants and represents they carry the necessary insurance to cover the Services performed under this Agreement. Global Wordsmiths shall provide proof of such insurance upon request by Client.
14. **Confidentiality.** All material considered confidential by either Party, that would not be qualified as Protected Health Information under Health Insurance Portability and Accountability Act (“HIPAA”) as defined and addressed below, shall be clearly designated as confidential. Confidential information shall not be disclosed to third parties and shall only be used as needed to perform this Agreement. Global Wordsmiths shall properly treat, store, and handle all confidential information so as to protect against disclosure. Confidential Information *shall not* include matters of public knowledge that result from disclosure by either Party, information rightfully received by the Designer from the Client or a third party without a duty of confidentiality; information independently developed by Designer; information disclosed by operation of law, information disclosed by Designer with the prior written consent from Client; and any other information that both Parties agree in writing is not confidential.

Global Wordsmiths shall comply with the provisions of the Standards for Privacy of Individually Identifiable Health Information (Privacy Rule, 45 CFR Parts 160 and 164) (“Privacy Rule”) as required by HIPAA, as amended. Without limiting this duty, Global Wordsmiths agrees as follows:

- **General Duty of Confidentiality.** Global Wordsmiths hereby agrees that it will not divulge, disclose, or communicate in any manner any Protected Health Information to any third party without prior written consent of Client and where required. “Protected Health Information” is defined as individually identifiable health information as that term is defined in and covered by the Privacy Rule. Global Wordsmiths will protect all such information and treat it as strictly confidential.
- **Use and Disclosure of Protected Health Information** Global Wordsmiths is hereby permitted to use or disclose Protected Health Information for the proper management and

administration of Global Wordsmiths' business, and/or to carry out the legal responsibilities of the Global Wordsmiths. Proper management and administration of the Global Wordsmiths' business does not include the use of Protected Health Information, or the identity of families and children supported by Client (clients), for the solicitation, marketing, fundraising, or other non-necessary purposes. Should Global Wordsmiths at any time disclose to a third party Protected Health Information for its proper management and administration, or to carry out its legal responsibilities, Global Wordsmiths agrees to obtain, in writing, reasonable assurances from that third party of the following: (1) that the third party will hold the disclosed Protected Health Information confidentially and only use or disclose the information as required by law or for the purpose for which it was properly disclosed to the third party; and (2) that the third party will immediately report in writing to Global Wordsmiths any instances of a breach of confidentiality of which the third party is aware.

- Appropriate Safeguards Global Wordsmiths agrees to maintain and use appropriate physical, technical, and administrative safeguards to prevent the use or disclosure of any Protected Health Information, including the identities of clients, other than as provided for by this Agreement. Such safeguards must be in place at all times for the protection of Protected Health Information that is maintained both in electronic and paper form. Global Wordsmiths further agrees to maintain and use appropriate safeguards to prevent the improper disclosure of such information in the form of oral communications.
- Agent and Subcontractors. Prior to disclosing Protected Health Information to agents, representatives or subcontractors of Global Wordsmiths, Global Wordsmiths shall obtain from the agent, representative or subcontractor a written agreement to comply with the requirements of the Privacy Rule and the provisions of this paragraph.
- Reporting of Improper Uses and/or Disclosure. Global Wordsmiths agrees to immediately report to Client any use or disclosure of Protected Health Information and/or the identity of clients/customers of Client of which it becomes aware which is not permitted pursuant to this Agreement or pursuant to the Regulations.
- Availability of Information Maintained by Contractor. Global Wordsmiths hereby agrees to make available any Protected Health Information of clients/customers of Client, immediately upon Client's request, for purposes of ensuring the right of access of clients to their own health information.
- Amendments. Global Wordsmiths shall make available to Client upon request, any Protected Health Information for which Client had agreed to make and/or has made any amendments. In such cases, Global Wordsmiths agrees to incorporate all such amendments made by Client, to the information maintained by Global Wordsmiths.
- Accounting. Global Wordsmiths shall maintain appropriate records of all disclosures of Protected Health Information made to third parties in sufficient form to allow for a proper accounting of disclosures pursuant to the applicable regulations. Upon request of Client, Global Wordsmiths shall make such records available to Client for purposes of providing an accounting of disclosures pursuant to the applicable regulations.
- Availability of Internal Practices, Books, and Records. Global Wordsmiths hereby agrees to make all of its internal practices, books, and records relating to the use and disclosure of the Protected Health Information received from Client or created or received by Global Wordsmiths on behalf of Client, available to the Secretary of the Department of Health & Human Services,

or its agent, upon the request of either the Secretary of the Department of Health & Human Services or Client, for the purposes of determining whether Client is complying with the above-referenced Regulations.

- Maintenance of Protected Health Information Upon Termination of Contract. Upon the termination of this Agreement for any reason, Global Wordsmiths shall return to Client all Protected Health Information received from Client, or created or received by Global Wordsmiths on behalf of Client, retaining no copies of any such information. In the alternative, upon the termination of the Agreement, Global Wordsmiths may choose to destroy all Protected Health Information, retaining no copies of such information, so long as a Certificate of Destruction including the date of destruction, manner of destruction, and name, title and signature of the authorized agent of Global Wordsmiths completing such destruction is provided to Client. Such destruction must be performed in a way that no readable or otherwise interpretable portion of the information continues to exist. If Global Wordsmiths believes that such a return or destruction is not feasible for any reason, Global Wordsmiths must contact Client to discuss the reason that the return or destruction is not feasible, and the extension of the protection of the Agreement to this information with the limitation of further usage and disclosures.

The entirety of this confidentiality clause shall survive the termination of this Agreement.

15. **Termination.** This Agreement shall remain in effect for the Term of this Agreement as defined above unless terminated under this clause.

- Termination without Cause. Either Party may terminate this Agreement, without cause, upon fifteen (15) days prior written notice to the other Party of the intent to terminate without cause.
- Termination with Cause. With cause, as defined in the bullets below, either Party may terminate this Agreement effective immediately upon the giving of properly written notice of termination for cause. Cause shall constitute:
  - A material violation of this Agreement;
  - The dissolution of either Party or filing of any claim for bankruptcy;
  - An act exposing the other Party to liability to third parties for personal injury or property damage.

If termination occurs either with or without cause, upon such termination, Global Wordsmiths shall provide Client with an invoice for any outstanding payments within fourteen (14) business days of the date of termination and the outstanding balance shall be due payable within thirty (30) days of receipt.

16. **Force Majeure.** Any delay or failure to perform under this Agreement by either of the Parties caused by conditions beyond the reasonable control of the Parties shall not be considered a material breach. Conditions beyond the reasonable control of the Parties include, but are not limited to, natural disasters, acts of government after the date of agreement, power failure, fire, flood, acts of God, labor disputes, riots, acts of war, terrorism and epidemics and any other act in which the Parties could not have reasonably anticipated or avoided.

17. **Notice.** Any notice given in connection with this Agreement shall be given in writing and shall be delivered either by hand to the receiving Party, first class mail to the receiving Party's physical address listed at the beginning of this Agreement, or email to the receiving Party's address also

listed at the beginning of this Agreement. Any Party may change its address for notice upon giving proper notice of the change in accordance with this paragraph.

18. **Amendments.** Any amendments or addendums to this Agreement must be in writing and signed by both Parties. Writing includes email communications.
19. **Non-Waiver.** The failure of either party to exercise any of its rights under any provision of this Agreement shall not be deemed to be a waiver of such rights in any subsequent event.
20. **Assignment.** Either Party may not assign or transfer their obligations under this Agreement without prior consent from the other Party except for as provided in the subcontractor clause above.
21. **Entire Agreement.** This Agreement shall constitute the entire agreement between the Parties.
22. **Severability.** If any part of this Agreement shall be held unenforceable, the remainder of this Agreement shall remain in full force and effect.
23. **Headings.** Headings and numbering used in this Agreement are for convenience and reference only and shall not affect the scope, meaning, intent or interpretation of this Agreement, and shall not have any legal effect.
24. **Choice of Law.** Any dispute under this Agreement or related to this Agreement shall be decided in accordance with the laws of the State of Pennsylvania.

IN WITNESS WHEREOF, the Parties execute this Agreement by signing below:

Duly Authorized Representative

of Global Wordsmiths



Printed Name: Meredith Getachew

Title: Vice President

Date: November 19, 2021

Duly Authorized Representative  
of Client

\_\_\_\_\_

Printed Name: \_\_\_\_\_

Title: \_\_\_\_\_

Date: \_\_\_\_\_



**RESOLUTION**

**WHEREAS**, the 2022-2023 Adjusted Index (hereinafter the "Index") established by the Department of Education (hereinafter the "Department") for purposes of the Taxpayer Relief Act of Special Session No. 1 of 2005 (hereinafter "Act 1") for the Central Valley School District (hereinafter the "District") is 4.3%; and

**WHEREAS**, in the course of preparing its proposed preliminary budget for the 2022-2023 school year, the District's Administration has determined that it intends to seek referendum exceptions from the Pennsylvania Department of Education under Section 333(f) of Act 1; and

**WHEREAS**, in accordance with the required timeframes of Act 1, the District will advertise and display its proposed preliminary budget for public inspection; and

**WHEREAS**, the Board of School Directors desires to authorize the District's Administration to advertise and display the proposed preliminary budget for public inspection.

**NOW, THEREFORE, BE IT RESOLVED** by the Board of Directors of the Central Valley School District, as follows:

The Board of School Directors adopts this **RESOLUTION** on the 2nd day of December, 2021, authorizing the advertisement and display of its proposed preliminary budget for public inspection.

**DULY ADOPTED**, by the Board of School Directors of the Central Valley School District this 2nd day of December, 2021.

ATTEST:

CENTRAL VALLEY SCHOOL DISTRICT

\_\_\_\_\_  
Board Secretary

By: \_\_\_\_\_  
President, Board of School Directors