



CENTRAL VALLEY

SCHOOL DISTRICT

Volunteering at Central Valley School District

In accordance with amendments to the State Child Protective Services Law (CPSL):

Under the new law, any adult applying for an unpaid position as a volunteer responsible for the welfare of a child, or having direct contact with children, must have clearances and these clearances must be renewed every 36 months.

These new requirements became effective January 1, 2015.

Volunteering for the First Time at Central Valley School District?

Prior to volunteering in a school or on a school trip, a volunteer must complete and submit the following to their child's school:

- **Criminal Record and Child Abuse Clearances (Both of these are required)**
 - PA State Criminal History Report (obtained online) @ <https://epatch.state.pa.us/Home.jsp>, cost: \$10.00
 - Child Abuse History Clearance (obtained online) @ <https://www.compass.state.pa.us/CWIS>, cost: \$10.00
- **FBI Criminal History Report (Required for residents who have lived out of the state)**
 - Volunteers who have not been a resident of PA for ten consecutive years must submit an FBI Criminal History Report as follows:
 - The FBI Criminal History Report (apply online) fingerprinting required. FBI report registration number will be provided once an individual applies online @ https://www.pa.cogentid.com/index_pdeNew.htm, cost: \$27.00.
 - Volunteers who have been a resident of PA for ten consecutive years must comply with the following instructions to be approved as a volunteer.
 - In lieu of completing the FBI Criminal History Report, volunteers who have been a resident of PA for ten consecutive years must complete a Volunteer Affidavit and have it notarized.

Already a Volunteer at Central Valley School District?

If a parent or community member was cleared for volunteering prior to January 1, 2015, and have clearances that are more than three years old, they must submit the updated required clearances as outlined above by **June 30, 2015**.

Have Questions?

If you have questions, please contact the Business Office @ 724-775-5600 ext. 11018. The Business Office is located at 160 Baker Rd. Ext., Monaca, PA 15061.

More information about clearances can be found by visiting www.centralvalleysd.org and clicking on the "Clearances" link on the left side of the page.