



CENTRAL VALLEY

SCHOOL DISTRICT

These instructions outline the procedures to address a student with an illness or injury on the school bus.

1. The bus driver will immediately contact dispatch upon discovering a student with an illness or injury requiring medical assistance.
2. The bus driver will provide the location and a brief description of the emergency.
3. Dispatch will immediately call 911 to request medical assistance.
4. Dispatch will contact the bus driver via radio and ask for the student's name and school. The bus driver will communicate this information if possible.
5. Dispatch will review the student's medical conditions (if on file).
6. Dispatch will report any known medical conditions to 911.
 - o If student medical conditions are not on file, but surface in communication with the school, dispatch will update 911.
 - o Do not communicate the student medical conditions over the radio network.
7. Dispatch will contact the school office and the Director of Transportation to report the student medical emergency.
8. District representation will be on-site as soon as possible to assist the emergency responders (as appropriate).
9. School personnel will communicate with the student's family in regards to the medical emergency.
10. The Director of Transportation will inform the Superintendent about the medical emergency. A summary document including all relevant details will be recorded and placed on file.
11. Following an incident, procedures will be reviewed to determine the need for any adjustments.