



ESL Admission Procedures

Please follow the procedures listed below to register and enroll Limited English Proficiency (LEP) students within the Central Valley School District

- Any student admitted to a Pennsylvania public school **MUST** be given a Home Language Survey which is to be completed and placed in their permanent file upon admission.
- If any student, including Limited English Proficiency (LEP) students, attempts to register and enroll within the Central Valley School District, please observe the following points:
 - Have the parent/guardian complete a Home Language Survey. If the survey indicates that a language OTHER than English is spoken by the child or at home, please refer the student's name to your building principal, guidance counselor and to the district ESL coordinator. Place the completed Home Language Survey in the student's permanent file.
 - If the student's family has trouble completing the registration packet due to an obvious difficulty with the English language, please contact the ESL coordinator to see if there are any available language interpreters for the family in their native language.
 - The ESL coordinator will coordinate an initial assessment that needs to be performed if a student is thought to be a LEP student. ESL instruction must be in place within 30 days of enrollment if a student qualifies for ESL services.
 - No LEP students are to be turned away.
- LEP students can register with just an address and proper immunization records.