Comprehensive Planning Steering Committee and Subcommittees Overviews

Steering Committee
- Develop a long range plan for the district; develop the district’s mission, vision and shared belief statements; establish goals to drive subcommittee work; participate on at least one (1) subcommittee; review subcommittee plans for inclusion within the final comprehensive plan
  - Mission Statement
    - Committee as a whole on May 29
    - Review current mission statement
    - Use process shared from BVIU
  - Vision Statement
    - Committee as a whole on June 4
    - Review current vision statement
  - Shared Beliefs
    - Committee as a whole on June 5
  - Educational Community
    - Review and revise based on committee feedback
Professional Education subcommittee

- Develop a professional education plan for staff to address on-going professional development needs and a teacher induction for newly hired teachers (based on PDE guidelines).
  - Professional Education focal points
    - Characteristics
    - Strategies Ensuring Fidelity
    - Induction Program
    - Needs of Inductees
    - Mentor Characteristics
    - Induction Program Timeline
    - Monitoring Evaluating and Induction Program
    - Recording Process
    - To Do List
  - Describe our professional education program for classroom teachers, school counselors and education specialists
  - Describe our professional education program for administrators and other educators seeking leadership roles
  - Describe the strategies we apply to ensure that professional development is focused and wide-ranging and is implemented with fidelity? (Check all that apply)
  - Describe the goals, objectives and competencies our Induction program contains
  - Describe the tools we use to assess the needs of the inductees
  - Describe the characteristics do you use to select mentors
  - Identify the timeline of induction topics to be addressed
  - Identify the procedures for monitoring and evaluating the Induction program.
  - Identify the recording process for inductee participation and program completion
  - Strengths
  - Challenges
  - Action plan development to address challenges
Student Services (Guidance and Health) subcommittee

- Review current student services offered within the district; develop a plan to address/improve these services which support the instructional program by reducing barriers confronting students and help students attain their educational and career goals (barriers to learning may include: bullying, child abuse/neglect, cultural diversity, divorce/blended families, drug and alcohol use/abuse, English language learning, family issues, grief and loss, homelessness, immigration status, low socioeconomic status, mental health issues, military deployment, physical illness, poor nutrition, relocation, sporadic parental involvement, teen pregnancy/parenting, unemployment of parent/guardian and being a victim or witness to violence).

  ○ Student Services focal points
    - Assisting Struggling Schools
    - Programs, Strategies and Actions
    - Developmental Services
    - Diagnostic, Intervention and Referral Services
    - Consultation and Coordination Services
    - Communication of Educational Opportunities
    - Communication of Student Health Needs
    - Frequency of Communication
    - Collaboration for Interventions
    - Community Coordination
    - Preschool Agency Coordination
  - To Do List
    - Describe your entity’s process for assisting schools that either do not meet the annual student achievement targets or experience other challenges, which deter student attainment of academic standards at a proficient level or higher - Connect with Instruction subcommittee
    - Describe the programs, strategies and actions we apply to provide students safe and supportive schools
    - Describe how developmental services are integrated into all levels of our educational program
    - Describe how diagnostic, intervention and referral services are integrated into all levels of our educational program - Connect with current Special Education plan
    - Describe how consultation and coordination services are integrated into all levels of our educational program - Connect with current Special Education plan
    - Describe the means by which we communicate educational opportunities (and how to access them) to parents and students
    - Describe the means by which we provide information to parents or guardians about the health needs of their children
● Describe the means by which we communicate with parents about how to access educational opportunities and how to address health needs of students
● Describe the collaboration between classroom teachers and individuals providing interventions regarding differing student needs and academic progress - Connect with current Special Education plan
● Describe how we accomplish coordination with community operated infant and toddler centers, as well as preschool early intervention programs. In addition, describe the community coordination with the following before or after school programs and services for all grade levels, including pre-kindergarten, if offered, through grade 12
● Explain how we coordinate with agencies that serve preschool age children with disabilities - Connect with current Special Education plan
● Strengths
● Challenges
● Action plan development to address challenges
Gifted Education subcommittee

- Develop a gifted education plan that outlines appropriate screening and assessment processes, as well as, related instructional support systems.
  - To Do List
    - Describe our process for identifying gifted children - Connect with current Special Education plan
    - Describe our gifted special education programs offered - Connect with current Special Education plan
    - Strengths
    - Challenges
    - Action plan development to address challenges
Instruction subcommittee

- Review current instructional strategies to insure standards aligned instruction and consistency between classrooms, grades, subjects and/or programs; review current instructional strategies to insure responsiveness to student needs; develop a plan to address/improve instructional practices within the district.
  - Instructional focal points
    - Instructional Strategies
    - Responsiveness to Student Needs
    - Recruitment
    - To Do List
      - Identify the strategies we apply to ensure standards aligned instruction and consistency between classrooms; grades; subjects; and/or programs (supervision of staff and lesson plans)
      - Identify instructional practices we apply to ensure responsiveness to student needs (i.e., flexible grouping, differentiated instruction)
      - Describe the process used to recruit and assign the most effective and highly qualified teachers in order to meet the learning needs of students who are below proficiency or are at risk of not graduating (summary of hiring and intervention practices)
  - Strengths
  - Challenges
  - Action plan development to address challenges
Curriculum and Standards subcommittee

- Review and identify the status of mapping and aligning district curricula to all state academic standards as cited in Chapter 4; develop a plan to address/improve curriculum alignment within the district.
  - Curriculum focal points
    - Planned Instruction
    - Modifications and Accommodations
    - To Do List
      - Planned Instruction (based on current curriculum maps)
        - Is there a curriculum map?
        - Is it aligned to the Common Core State Standards?
        - Is it aligned to the PA Academic Standards?
        - Is it aligned to the PSSA?
        - Is it aligned to the Keystone Exams?
        - Have the following been outlined/identified?
          - units
          - essential questions/learning outcomes
          - core lesson descriptions
          - materials/resources
          - activities
          - assessments (common and curriculum based)
          - common assignments
  - Strengths
  - Challenges
  - Action plan development to address challenges

- Standards focal points
  - Mapping and Alignment
  - Adaptations
  - To Do List
    - Review of curriculum mapping (audit)
    - Strengths
    - Challenges
    - Action plan development to address challenges
      - Develop a process that annually reviews our curriculum alignment with standards?

- Materials and Resources focal points
  - Description of Materials and Resources
  - SAS Incorporation
    - To Do List
○ Describe the characteristics of our instructional materials and resources
○ Describe how the SAS Materials and Resources Section are incorporated into our student achievement planning process
○ Strengths
○ Challenges
○ Action plan development to address challenges
Assessment subcommittee

- Review how current assessment practices are used to improve student achievement and to provide appropriate challenges for all students at their instructional levels; develop a plan to address/improve assessment practices within the district.
  - Assessment focal points
    - Methods and Measures
    - Validation of Implemented Assessments
    - Development and Validation of Local Assessments
    - Collection and Dissemination
    - Data Informed Instruction
    - Assessment Data Uses
    - Distribution of Summative Assessment Results
  - To Do List
    - Identify the methods and measures used to determine student achievement
    - Explain your procedures for review to ensure that teachers develop multiple and varied standards-aligned assessments of student learning
    - Explain your procedures for developing locally administered assessments and how they are independently and objectively validated every six years (if applicable)
    - Describe the system to collect, analyze and disseminate assessment data efficiently and effectively for use by district leaders and instructional teams - Connect with Instruction subcommittee
    - Describe how information from the assessments is used to assist students who have not demonstrated achievement of the academic standards at a proficient level or higher - Connect with Instruction subcommittee
    - Describe the strategies we apply in using assessment data - Connect with Instruction subcommittee
    - Describe what we do to distribute information about summative assessments to the public
    - Strengths
    - Challenges
    - Action plan development to address challenges

Strengths

Challenges

Action plan development to address challenges
Graduation Requirements subcommittee

- Review current method(s) used for determining graduation proficiency; develop a plan to address/improve graduation requirements in future years; review the current high school schedule and develop an action plan for possible schedule changes.
  - Graduation requirements focal points
    - Local Graduation Requirements
      - 2014 Graduation Specifics
      - 2015 and Beyond Graduation Requirement Specifics
      - 2017 and Beyond Graduation Requirement Specifics
      - Local Assessments
    - To Do List
      - Determine local graduation requirements for 2013-2014 through 2018-2019
      - Identify the method(s) used for determining graduation proficiency and local assessments
      - Review of current high school schedule
      - Strengths
      - Challenges
      - Action plan development to address challenges
Technology subcommittee

- Develop a plan to address the long range technology needs of the district, to include, needs, budget and supports.
  - Technology focal points
    - E-Rate Application Intent
    - Current Technology Services
    - Future Technology Services
  - To Do List
    - E-Rate Application Intent
    - Describe our current telecommunications services, hardware, software and other services used to implement education
    - Describe what specific telecommunications services, hardware, software and other services will be needed to improve education
    - Strengths
    - Challenges
    - Action plan development to address challenges
Communication subcommittee

- Develop a plan to address the long range communication procedures and needs of the district.
  - Communication focal points
    - District level
    - Building level
    - Internal and External procedures
  - To Do List
    - Review of current district level internal and external communication procedures
    - Review of current building level internal and external communication procedures
    - Strengths
    - Challenges
    - Action plan development to address challenges