

CENTRAL VALLEY SCHOOL DISTRICT

SECTION: PUPILS

TITLE: USE OF MEDICATIONS

ADOPTED: July 20, 2011

REVISED:

210. USE OF MEDICATIONS	
1. Purpose	The Board shall not be responsible for the diagnosis and treatment of student illness. The administration of prescribed medication to a student during school hours in accordance with the direction of a family physician and with parental permission will be permitted only when failure to take such medicine would jeopardize the health of the student, or the student would not be able to attend school if the medicine were not available during school hours.
2. Definition	For purposes of this policy, medication shall include all medicines prescribed by a physician and any over-the-counter medicines.
3. Authority SC 510 Title 22 Sec. 12.41	<p>Before any medication may be administered to or by any student during school hours, the Board shall require the written request of the parent/guardian, giving permission for such administration and relieving the Board and its employees of liability for administration of medication; and the written order of the prescribing physician, which shall include the purpose of the medication, dosage, time at which or special circumstances under which the medication shall be administered, length of period for which medication is prescribed, and possible side effects of medication.</p> <p>All medications including over-the-counter must have a written order from the physician.</p>
4. Delegation of Responsibility	<p>The Superintendent or designee, in conjunction with the head nurse, shall develop administrative regulations for the administration and self-administration of students' medications.</p> <p>All medications shall be administered by the school nurse or designee, or self-administered by the student upon written request.</p> <p>All district employees involved in administering or supervising of self-administration of medication shall receive appropriate training from the school nurse before performing this responsibility.</p>

<p>5. Guidelines</p>	<p>Building administrators and the head nurse shall review regularly the procedures for administration and self-administration of medications and shall evaluate recordkeeping, safety practices, and effectiveness of this policy.</p> <p>The district shall inform all parents/guardians, students and staff about the policy and procedures governing the administration of medications.</p> <p>Any medication must be delivered directly to the school nurse, the building principal or designee. The medication must be brought to school in the original, properly labeled container. The label must include:</p> <ol style="list-style-type: none">1. Student's name.2. Name of physician.3. Date of prescription.4. Name and telephone number of pharmacy.5. Name of medication, dosage and frequency of administration. <p>Prescription medication will be kept in a secure location in the school building. The nurse should be notified if a student's medication is changed by the family physician with parental permission.</p> <p>Medication shall be administered in a manner and location which will afford the student privacy.</p> <p>The school nurse shall maintain a record of the name of the student to whom medication may be administered, the prescribing physician, the dosage, how administered, time schedule, and length of time to be administered in school.</p> <p>The student's teacher shall be informed by the nurse of any curtailment of specific school activity as noted in the medication record.</p> <p>A daily log or written record indicating the administration of medication shall be established. Documentation shall be in ink and indicate name of student; name of medication; quantity of medication; date administered; time administered; and name of person administering the medication. The documents shall become part of the student's health record and be kept on file in the office of the school nurse.</p>
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Student Self-Administration

To self-administer medication, the student must be able to:

1. Respond to and visually recognize his/her name.
2. Identify his/her medication.
3. Measure, pour and administer the prescribed dosage.
4. Sign his/her medication sheet to acknowledge having taken the medication.
5. Demonstrate a cooperative attitude in all aspects of self-administration.

References:

School Code – 24 P.S. Sec. 510, 1402

State Board of Education Regulations – 22 PA Code Sec. 12.41

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