



***Center Area
School District***

SECTION: CLASSIFIED EMPLOYEES
 TITLE: UNCOMPENSATED LEAVE
 ADOPTED: MARCH 16, 2006
 REVISED:

539. UNCOMPENSATED LEAVE	
1. Purpose	In certain instances, classified employees may wish extended leave for personal reasons and the district could benefit from the return of said employee. For that purpose, the following guidelines are established for uncompensated leaves of absence.
2. Authority SC 407	The Board has the authority and responsibility to establish the conditions under which uncompensated leave may be taken.
3. Guidelines	Request for uncompensated leave shall be made to the Superintendent in advance of the desired start date.
School Code 522.1	