



***Center Area
School District***

SECTION: CLASSIFIED EMPLOYEES

TITLE: CREATING A POSITION

ADOPTED: MARCH 16, 2006

REVISED:

<p>1. Purpose</p> <p>2. Authority SC 406</p> <p>3. Delegation of Responsibility</p> <p>School Code 406</p>	<p style="text-align: center;">501. CREATING A POSITION</p> <p>Positions for classified employees will be established by the Board in order to provide programs of education and other supporting sources, consistent with the needs and resources of the community.</p> <p>The need for creating classified positions will be determined by the Board in accordance with these guidelines. Recommendations for continuing, new, or additional classified positions will include a job description clearly descriptive of the duties for which the positions were created and the initial salary for a new position.</p> <p>In the exercise of its authority to create new positions, the Board shall give primary consideration to the number of students enrolled; the special needs of the students; the financial resources of the district; and the operational needs of the district.</p> <p>The Board expects that the Superintendent shall be responsible for recommending new or additional classified positions. The Board reserves for itself the final determination as to the number and kind of classified positions deemed necessary for the effective operation of the schools.</p> <p>The Board may, through its chief administrator, seek the advice of its administrative staff, in creating a new position or increasing the number of employees in existing positions.</p>
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