



*Center Area
School District*

SECTION: PROFESSIONAL EMPLOYEES

TITLE: JURY DUTY

ADOPTED: NOVEMBER 16, 2005

REVISED:

<p>1. Purpose</p> <p>2. Guidelines</p>	<p style="text-align: center;">442. JURY DUTY</p> <p>Professional employees regularly employed shall be protected against loss of pay occasioned by jury duty in accordance with the following guidelines.</p> <p>Should an employee be called for jury duty, s/he shall report such to the building principal.</p> <p>Employees called for jury duty shall normally be permitted to serve and will not be penalized in any way for doing so. They shall receive normal pay for the period of jury duty, but any compensation received from such duty that is in excess of actual expenses shall be credited against such pay.</p> <p>The time spent on jury duty will not be charged against personal leave and will count as time on the job.</p> <p>Employees must submit to their supervisor a record from the county of the number of days served.</p>
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