



Center Area School District

SECTION: ADMINISTRATIVE EMPLOYEES

TITLE: MANAGEMENT TEAM

ADOPTED: FEBRUARY 17, 2005

REVISED:

327. MANAGEMENT TEAM	
1. Purpose	The Board recognizes the importance of maintaining an effective Management Team to strengthen the administration and educational programs and district operations, and to establish and improve communications, decision making, conflict resolution, and other relationships among the members of the Team.
2. Authority	While the Management Team concept places emphasis upon shared responsibility and authority, nothing in this policy is intended to limit the responsibility and authority of the Board ultimately to make decisions as prescribed by law.
3. Definitions	<p>For purposes of this policy, the terms herein shall have the following definitions:</p> <ol style="list-style-type: none"> 1. <u>Management Team Concept</u> is a means whereby educational policies and administrative procedures that define the district's educational programs and district operations are arrived at through shared responsibility and authority. 2. <u>Management Team</u> is composed of all members of the Administrative Team; Director of Food Services; Director of Facilities and Grounds; Business Manager; Director of Transportation; and Director of Technology who have significant responsibilities for formulating district policies or administering district programs; and in addition: <ul style="list-style-type: none"> recommend employment, transfer, suspension, discharge, layoff, recall, promotion, assignment, compensation, or discipline of employees direct and supervise other employees evaluate employees address complaints. 3. <u>Management Employees</u> refers to those members of the Management Team.
4. Guidelines	The objectives of the district's Management Team are to provide input into all

<p>5. Delegation of Responsibility</p>	<p>policies which directly affect management employees in the administration of the school district and to provide a means of addressing the economic and welfare concerns of management.</p> <p>The Superintendent shall prepare administrative guidelines for the operation of the Management Team. Such guidelines shall provide:</p> <p>that Management Team meetings will include representatives reflective of all management employee positions and, on occasion, all management employees;</p> <p>that the Management Team shall address itself to appropriate concerns identified by any member of the Team;</p> <p>that the concerns of the Management Team will include but not be limited to the district budget, the district curriculum, personnel management, and the welfare of management employees and that the Management Team will meet regularly and on call with the Board or representatives thereof.</p>
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