



# Center Area School District

SECTION: PUPILS  
 TITLE: STUDENT DISCIPLINE  
 ADOPTED: JANUARY 22, 2004  
 REVISED:

	<p style="text-align: center;">218. STUDENT DISCIPLINE</p> <p>1. Purpose                  The concepts of rights and responsibilities is deeply embedded in the roots of both a democratic society and education. Our forefathers recognized that self-government is largely dependent on an educated population who understands that the enjoyment of individual rights carries with it an equal measure of responsibility. Among these responsibilities is the duty to obey constituted laws. Violation of these laws risks the loss of some individual rights.</p> <p>2. Authority                  The public schools have a primary mission to provide for the continuation of our democratic society by preparing young people to accept increasingly responsible roles of citizenship in society. This experience includes participation in student government, election of representatives to boards and committees, and a recognition of the need to obey the law and respect the rights of others. This educational purpose is reason enough to structure a microcosm of a democratic society in the schools to help students mature to the adult role.</p> <p>The public schools have yet another compelling reason to develop reasonable rules and regulations regarding student conduct. The schools have an institutional responsibility to provide a safe and healthy environment for all students. The climate of the school must provide for the protection of the rights of students to receive an education. Recent reports have validated this need and emphasized the absolute necessity for reasonable rules and regulations which govern student conduct. There can be no excellence in education without an orderly instructional environment. Teachers must be able to teach and students must be able to learn in an environment which is free from undue disruption. This Code of Student Conduct is intended to be a clear and understandable message of the critical nature of this mission.</p> <p>3. Definitions  <u>Section I. School Discipline Code</u></p> <ol style="list-style-type: none"> <li>1. Parent. When used in these procedures, the term "parent" shall include every parent, guardian or person in parental relation, having control or charge of any child or children in attendance in the Center Area School District.</li> <li>2. Principal. When used in these procedures, the term "principal" shall refer to</li> </ol>
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<p>4. Rules of Conduct</p>	<p>either the principal, vice principal, or any other school administrator in charge of a public school to whom the principal may properly delegate his/her authority.</p> <p>3. NOTE: The singular shall include the plural, and the plural, the singular. Words used in the past or present tense shall include the future.</p> <p>All students are expected to conduct themselves at all times in a manner that will contribute to the best interest of the school system and not infringe on the rights of others. The following activities are considered improper conduct and will subject the student to disciplinary action including, but not limited to, suspension or expulsion from school. A violation of the rules will occur whether the conduct takes place on school grounds at any time when the school is being used by school groups, or off the school grounds at any school activity, function or event, or enroute to and from the school, unless otherwise indicated herein.</p> <p>1. <u>Disruption of School</u></p> <p>A student shall not by use of violence, force, noise, coercion, profanity, threat, intimidation, fear, passive resistance, or any other conduct intentionally cause the substantial and material disruption or obstruction of any lawful mission, process or function of the school.</p> <p>Neither shall s/he engage in such conduct with the deliberate intention of causing the substantial and material disruption or obstruction of any lawful mission, process, or function of the school if such a disruption or obstruction is reasonably certain to result.</p> <p>Neither shall s/he urge other students to engage in such conduct with deliberate intention of causing the substantial and material disruption or obstruction of any lawful mission, process, or function of the school if a substantial and material disruption or obstruction is reasonably certain to result from his/her urging.</p> <p>2. <u>Damage, Destruction or Theft of School Property</u></p> <p>A student shall not intentionally cause or attempt to cause substantial damage to school property, or steal or attempt to steal property of substantial value. Repeated damage or theft involving school property of small value also shall be considered an act of serious student misconduct.</p> <p>3. <u>Damage, Destruction or Theft of Private Property</u></p> <p>A student shall not intentionally cause or attempt to cause substantial damage to private property, steal or attempt to steal valuable private property. Repeated</p>
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	<p>damage or theft involving private property of small value also shall be considered an act of serious student misconduct.</p> <p>4. <u>Assault on a School Employee</u></p> <p>A student shall not intentionally cause, attempt to cause or threaten to cause physical injury or intentionally behave in such a way as could reasonably cause physical injury to any school employee (including any assault of a sexual nature).</p> <p>A student shall not verbally assault or abuse any school district employee. Self-defense is not to be considered an intentional act under this rule.</p>
Pol. 218.3	<p>5. <u>Assault on a Student or Other Person Not Employed by the School</u></p> <p>A student shall not intentionally do or threaten to do serious bodily injury to any student or any other person, nor will any student sexually assault any student or any other person. A student shall not verbally assault or abuse any person.</p> <p>Self-defense is not considered an intentional act under this rule.</p> <p>6. <u>Weapons and Dangerous Instruments</u></p> <p>A student shall not knowingly possess, handle or deliver any object that can reasonably be considered a weapon.</p> <p>This rule does not apply to normal school supplies like pencils or compasses but does apply to any firearm, any explosive including firecrackers, any knife, and other dangerous objects of no reasonable use to the pupil at school.</p>
Pol. 227	<p>7. <u>Drugs Including, But Not Limited to, Crack, Cocaine, Heroin, Narcotics, Marijuana, Alcoholic Beverages, Stimulant Drugs and Drug-Related Paraphernalia</u></p> <p>A student shall not knowingly possess, use, deliver, or be under the influence of any narcotic drug, hallucinogenic drug, amphetamine, barbiturate, marijuana, alcoholic beverage, or intoxicant of any kind or any related drug paraphernalia.</p> <p>Use of a drug authorized by a medical prescription from a registered physician shall not be considered a violation of this rule. Any medication must be registered with the school nurse.</p> <p>Any student who is convicted of, or adjudicated delinquent for distribution of</p>

crack, cocaine or any other drug, at any time or in any place, in or outside of school grounds, may be subject to expulsion.

Reference should be made to a more comprehensive statement made in the Center Area School District Drug and Alcohol Policy.

8. Repeated School Violations

A student shall not repeatedly fail to comply with directions of principals, teachers, or other authorized school personnel during any period of time when s/he is properly under the authority of school personnel.

9. Unauthorized Presence on School Grounds

A student shall not intentionally make any unauthorized appearance, nor remain after having been either ordered or requested to leave by any school employee possessing apparent authority over student conduct:

- a. on the school grounds where the student is regularly enrolled, during any period of suspension which includes exclusion from the school of regular enrollment where such order of exclusion has been in fact made known to the student prior to the incident of unauthorized appearance.
- b. on the school grounds of any school other than that student's school of regular enrollment or attendance, at any time other than when a school activity, function, or event is being held and the student's presence is either required or permitted based upon a predetermination by the principal of the school at which the activity is being held.

Presence on school grounds while in the company of a parent or guardian for the purpose of meeting with a school employee to discuss the student's status, or presence on the school grounds for the purpose of proceeding directly to the school office with prior permission of the principal shall not be considered a violation of this rule.

A student shall not be on any portion of the school grounds where his/her presence is unauthorized.

10. Tobacco Use

A student shall not use tobacco in school building, school buses, or on school property owned by, leased by or under the control of the Center Area School District; said school property includes, but is not limited to, sidewalks, contiguous to school property, parking lots, athletic fields, courtyards and other campus grounds.

<p>5. Procedures for Dealing with Student Misconduct</p>	<p>Refer to a more comprehensive statement made in the Center Area School District Smoking Policy.</p> <p>General Provisions (NOTE: Throughout the entire Code of Student Conduct references are made to staff members who hold various positions such as teacher, principal, etc., and other references are made to various current School District staff position titles and/ or offices. In all such instances, the reference to the individual, position, office, division, etc., includes designees in all appropriate situations, and/or successors.)</p> <ol style="list-style-type: none"><li>1. Coverage <p>Alleged misconduct shall be dealt with by the principal:</p><ol style="list-style-type: none"><li>a. whenever a teacher considers a problem of classroom discipline to be so serious as to warrant the principal's attention; or,</li><li>b. whenever the alleged misconduct constitutes a violation of the rules that govern serious misconduct as outlined in the Discipline Code, Levels II, III and IV; or,</li><li>c. whenever the principal deems it advisable that s/he deal personally with the misconduct.</li></ol></li><li>2. Where the alleged violation of the Rules of Student Conduct has occurred away from the home school facilities or at school sponsored events, the alleged misconduct shall be dealt with by the principal having responsibility for the school in which the student is enrolled.</li><li>3. Referrals of Misconduct to School Offices<ol style="list-style-type: none"><li>a. Teachers shall continue to make every effort to resolve discipline problems as fully as possible within their own classrooms or other areas of responsibility.</li><li>b. A teacher may refer a student to the school office where an alleged violation of the Rules of Student Conduct has occurred or where repeated problems of a lesser nature have occurred and where, despite the personal efforts of the teacher involved, the alleged misconduct has not been satisfactorily corrected.</li><li>c. The teacher shall confer with the principal, and upon the request of the principal, shall submit a written statement of the facts relating to the alleged misconduct as the teacher knows them. The statement shall be</li></ol></li></ol>
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<p>Pol. 233</p>	<p>documented upon an approved form.</p> <ul style="list-style-type: none"><li>d. The teacher and the student shall be informed in all cases of the results of any conference and/or the adjustment related thereto, prior to the student's return to class. In a situation where the principal determines that the teacher's presence at the conference is inadvisable or unnecessary, the teacher may appeal this decision and/or request to be informed in writing of the results of said conference and/or adjustment.</li><li>e. No student shall be returned or readmitted to the regular class from which s/he was referred to the school office under this Section until the teacher involved has received the results of the principal's investigation and his/her decision regarding adjustment. Such results shall be communicated to the teacher as early as practical.</li><li>f. Proper records of all teacher referrals involving serious student misconduct shall be maintained in the school office in an approved manner. Records on discipline shall be maintained in accordance with law.</li></ul> <p>4. Principal's Investigation</p> <ul style="list-style-type: none"><li>a. In dealing with alleged misconduct, the principal shall investigate the incident and hear all available accounts of it. The student shall be afforded the opportunity to raise any defense s/he thinks is relevant, and shall be permitted, at his/her option, to submit a written statement of the facts relating to the alleged misconduct. If the student requests that other witnesses be questioned, the principal should talk to him/her if possible. If the student makes a reasonable claim of other defensive matter that, if true, would free him/her from blame but is not immediately available, the principal may postpone disciplinary action for a reasonable time until such evidence may be presented to him/her provided that the orderly functioning of the school is not adversely affected.</li><li>b. No student shall be suspended until the student has been informed of the reason for the suspension and given an opportunity to respond. Prior notice of the intended suspension need not be given when it is clear that the health, safety or welfare of the school community is threatened.</li></ul> <p>5. <u>Limitation of Principal's Power to Suspend or to Request a Hearing</u></p> <p>If the principal investigates a student's alleged misconduct and decides to take disciplinary action, s/he must investigate and take action on all alleged misconduct known to him/her at that time. The most serious action s/he can</p>
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	<p>take on his/her own authority for any and all misconduct by a particular student, known to him/her at any one time, is to give a ten (10) day suspension. If upon hearing and reviewing all available accounts of the alleged misconduct and after a conference with the parents whenever possible, the principal determines that a penalty in excess of a ten (10) day suspension is appropriate, s/he shall immediately refer the matter to the Superintendent/ Board of Education and initiate the procedure for obtaining a review a determination consistent with the following provisions. The teacher shall be informed in all cases of the results of any conference and/or the adjustment related thereto.</p>
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